

# Area Committee 4

## Agenda



**Date:** Thursday, 29 February 2024

**Time:** 6.30 pm

**Venue:** The Puerto Morazan Room - City Hall, College Green, Bristol, BS1 5TR

### **Distribution:**

**Councillors:** Jenny Bartle, Nicola Beech, Fabian Breckels (Chair), Amirah Cole, Asher Craig, Jude English, Farah Hussain, Hibaq Jama, Yassin Mohamud, Barry Parsons, Steve Pearce, Ani Stafford-Townsend and Tim Wye

**Copies to:** Amy Rodwell (Democratic Services Officer) and Ellie Stevens (Community Resources Manager)

**Issued by:** Amy Rodwell, Democratic Services  
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**Date:** Wednesday 21 February 2024



# Agenda

## 1. Welcome, Introductions and Apologies for Absence

(Pages 3 - 5)

## 2. Declarations of Interest

## 3. Minutes of Previous Meeting

(Pages 6 - 13)

## 4. Public Forum

Members of the press and public who plan to attend a public meeting at City Hall are advised that you will be **required to sign in** when you arrive and you will be issued with a visitor pass which you will **need to display at all times**.

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting.

Please submit it to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk) or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirements apply:

. The statement is received no later than **12.00 noon on the working day before the meeting** (Wednesday 28<sup>th</sup> February 2024) and is about a matter which is the responsibility of the committee concerned.

. The question is received no later than **three clear working days before the meeting** (5pm, Friday 23<sup>rd</sup> February 2024).

## 5. Community Resources Manager Update

(Pages 14 - 203)



# Public Information Sheet

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## Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk).

The following requirements apply:



- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting.**

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, it may be that only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

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We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

#### **During the meeting:**

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute.**
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.
- Under our security arrangements, please note that members of the public (and bags) may be searched. This may apply in the interests of helping to ensure a safe meeting environment for all attending.
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<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>



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## Bristol City Council Minutes of the Area Committee 4

15 November 2023 at 6.00 pm



### **Members Present:-**

**Councillors:** Jenny Bartle, Nicola Beech, Fabian Breckels, Amirah Cole, Asher Craig, Barry Parsons, Ani Stafford-Townsend and Tim Wye

### **Officers in Attendance:-**

Ellie Stevens (Community Resources Manager), Louise deCordova (Democratic Services Manager) and Charlotte MacDiarmid (VCSE Investment & Social Action Officer)

## **6 Welcome, Introductions and Apologies for Absence**

The Chair welcomed attendees to the meeting. Apologies for absence were received from Councillors Yassin Mohamud, Steve Pearce, Farah Hussain and Jude English.

## **7 Declarations of Interest**

There were no declarations of interest.

## **8 Minutes of Previous Meeting**

### **RESOLVED:**

**That the Minutes of the previous meeting, 25 May 2023 be agreed as a correct record.**

## **9 Public Forum**

Public Forum statements were received from:



1. Tom Horn - Proposal for bike parking enhancement at Kingsway Parade
2. Harry Simpson - Proposals for St Matthias and the Dings parks improvements

**RESOLVED:**

**That the Public Forum statements be noted.**

**10 Community Resources Manager Update and Decision**

The Community Resources Manager provided an update and asked Members to note the decisions required as follows:

**1. Progress updates on CIL & S106-funded projects approved at previous Area Committee Meetings**

- a) Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2023. The next will be published in February 2024. Updates can be found at: <https://www.bristol.gov.uk/people-communities/area-committee-progress-updates>.
- b) For progress updates outside of these reporting timescales, Councillors are advised to contact their individual project contacts direct.

**2. Updates to Area Committee Terms of Reference**

- a) In August this year the Area Committees Terms of Reference were changed to make both Area Committee meetings formal public meetings.
- b) The Communities Team were in conversations with Area Committee chairs about the process for Area Committees to move to the committee model; with a revised timetable likely to start in the new municipal year after the elections.
- c) It had been proposed that Area Committees could have a fallow year where they would not hold formal public meetings. However, it was recognised that each Area Committee would need make their own decision based on the funds available in their area, in February 2024.

**3. Request for change of use of funds - Meadow Vale Park improvements**

- a) Members considered the request for change of use of funds for a Neighbourhood Partnership project for Meadow Vale Park. The original allocation of £37,600 S106 in 2017 was to install a Pump track. However, the presence of drains under the proposed track site had delayed delivery.
- b) The community therefore requested that the funding be used instead to upgrade the play area and add to the outdoor gym area.

**RESOLVED:**

- (i) That the progress update on previously approved AC projects and the publication of 6-monthly updates published on BCC webpage be noted.
- (ii) That the update to the Area Terms of Reference be noted.
- (iii) That the request for the change of use of funds for Meadow Vale Park improvements be approved.

#### 4. Note the CIL and S106 monies available at 30th September 2023

- a) Members noted the changes to the CIL and S106 monies available, since the publication of the report.

##### CIL available:

- b) There was an overall sum of £860,905.44 available to Area Committee 4, which breaks down as follows:
  - For General AC4 expenditure: £466,821.94
  - For Old Market Neighbourhood Development Plan expenditure: £394,083.50

##### Section 106 available:

- c) There was a total of £270,322.92 uncommitted Section 106 Agreement monies available to Area Committee 4, of which £182,539.78 is designated specifically for tree planting and tree replacement.

#### 5. S106 tree funding

The Community Resources Manager introduced the Tree Officer who asked Members to consider the requirement for a decision on tree replacement using earmarked Section 106 funds, which could be planted in good time when the winter planting season began and which would be unacceptably delayed if decisions were put back to the February Area Committee meeting.

In discussion the following points were noted:

- a) There was concern that tree planting in Castle Park should ideally be covered by Strategic CIL
- b) Planning restrictions and conditions on the use of the funds within a mile radius of Victoria street meant there were limited places to spend the monies which had therefore been allocated to Castle Park
- c) Members requested that a report was brought back to the February meeting which set out how many trees had been planted per ward alongside the cost, to understand if there was any disparity in the numbers of trees being planted or the allocation of tree funding across the wards.
- d) Easton had lost trees to disease and the plans to replace these would be picked up as soon as possible.
- e) There had been delays in delivering the trees in Lower Castle Street but officers now had access to the site
- f) Residents at Dove Street high rise flats had proposed a scheme based on previous work carried out at Carolina House.





- g) At the sites proposed for the Horsefair a larger tree stock had been agreed with the City Design Team to realise efficiencies due to collaboration.
- h) Officers requested that where specific locations identified in the report could not be progressed that Members authorise that other locations could be identified in as close proximity as possible to the intended site
- i) The Friends of Rodney Road CIC St George School Street Trees could not be delivered this year due to a backlog with the contractor delivering the civil engineering works required for the street pits.
- j) The City Docks planting referred to replacements on the St Philips side of the river

**RESOLVED:**

- (i) That the full funding to deliver the Tree Bristol Tree Planting Proposal as set out in the report was agreed**
- (ii) That where specific locations identified in the report could not be progressed, that other suitable locations be found in as close proximity as possible to the intended site**
- (iii) That a report is brought back to the February meeting which sets out the number of trees planted and associated cost spent per ward.**

**6. 2023 Stage 1 Outline Proposals submitted for consideration**

Members noted the Outline Proposals submitted this year for each ward and the subsequent Officer comments on these. Members were asked to agree which organisations/persons would be invited to Stage 2, to submit full project proposals, with conditions attached where appropriate.

In discussion, the following points were noted:

- a) The St George Trooper Hill bus shelter proposal would require a feasibility study. It was confirmed that funding can be used for feasibility studies subject to leading to tangible outcomes. This would require an agreement with the Council's transport team as they would become liable for costs should the proposal not go ahead.
- b) Delivery of transport projects was taking a long time due to a backlog of existing projects.
- c) It was agreed that Public Health colleagues would be best placed to identify suitable locations for bleed kits to accompany the defibrillators and that Great Western Ambulance (GWA) should be encouraged to collaborate with public health on the best way to take this forward with the support of Cllr Steve Smith and Cllr Ellie King.
- d) There was also an opportunity to find out from GWA, how much the bleed kits cost and whether insurance was included. Other Area Committees to be advised of the bleed kits if they wish to have them. Locations for Bleed kits should be identified based on work already done by the Safer Communities and Public Health teams.



**RESOLVED:**

That the organisations/persons which had submitted the following outline proposals would be invited to Stage 2, to submit full project proposals, with conditions attached where stated.

Ward	Project Code	Project Title	Description	CIL amount requested	Conditions
Ashley	AC123P138	Docklands Community Legacy Investment	Refurbishment of Beggarswell Close Office/Space and replacement of the drains in the Docklands Community Centre	£35,000	
Central	AC423P67	Willow Park Kitchen upgrade	Upgrade of the Kitchen of Willow Park school including new oven and washing machine	£15,000	
Easton/ Multiple	AC423P12	Felix Road Gates 2	Replacement lift at Easton Community Centre which has reached the end of life.	£72,000	
Lawrence Hill	AC423P16	Bristol Somali resource centre	Partnership with a Housing Association to build social housing units and a culturally sensitive community space.	£150,000	
St George Central	AC423P65	St George School Street Trees	Planting of street trees along two key walking routes connecting Two Mile Hill Primary School and Air Balloon Hill Primary School.	£40,000	Up to £40K; delivery body will be Tree Bristol



St George Troopers Hill	AC423P43	Bus Shelter for Harcourt Avenue bus stop	A two-bay bus shelter for buses heading towards Hanham	£18,000	
Multiple	AC423P50	Provision of Public Access Defibrillators	The project provides 40 defibrillators to contribute to a city-wide pool of public access defibrillators to be installed in every ward. The funding would provide for the purchase of equipment including a secure case, installation, registration with the national database to ensure visibility to 999 service and local training.	£80,000	Up to £80,000, but must include bleed kits as needed to accompany 40 defibs. Work with BCC Public Health and Safer Communities to identify those areas that need bleed kits.
Ashley	AC423P49	The Coach House Refurbishment Project	BSWN are planning a refurbishment of the Coach House. The building is in a poor condition, much of it is inaccessible, and it has a poor thermal rating. It has also been rated High Risk in a recent fire risk assessment.	£100,000	£50K is the definite budget, but if funding is available will fund up to £100K



Central	AC423P10	Repairs and remedial work to Church Garden.	Remedial work to Saint Stephen's church garden which includes levelling of pennant stone pathways which have become a trip hazard and installation of drainage to resolve waterlogged problem.	£12,000	
Central	AC423P24	Improvements to Portwall Lane Open Space	Make Portwall Lane Open Space a more user-friendly space to enjoy via cost effective, high impact changes. The main features of the project would be a new entrance onto Portwall Lane, new seating, and planting on the Redcliffe Way side of the park.	£15,000	Will need to find match funding to fully fund costs estimated by BCC Parks
			<b>TOTAL</b>	<b>£537,000</b>	
		<b>Old Market NDP</b>			
	AC423P21	St Matthias Park improvements	Pedestrianisation of St Matthias Park, reversal of New Street, segregated bike lane installation and bike parking.	£300,000	
	AC423P23	Dings Park Improvements	Project is made up of 4 elements. 1. Install outdoor gym equipment in	£22,719	



			the park. 2. Installation/ repair of table tennis table. 3. Installation of post/gate to park entrance. 4. Repair of Arm of turning swing.		
			<b>TOTAL</b>	<b>£322,719</b>	

Meeting ended at 7.45 pm

**CHAIR** \_\_\_\_\_





# Area Committee 4

29th February 2024

**Report of:** Ellie Stevens, Community Resources Manager

**Title:** Area Committee 4 Second Formal Meeting 2023/24

**Ward:** Area Committee 4 wards: Ashley, Central, Lawrence Hill, St George Central, St George Troopers Hill, St George West, Easton

**Member Presenting Report:** Councillor Fabian Breckels

## Recommendations

1. That the Area Committee take note that this year, there is no option to pre commit funding or go into deficit of CIL funds. This is due to changes to Area Committee boundaries which are due to take place (Item F)
2. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which the committee may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item G)
3. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item I)

## Summary

This report sets out the available funds for allocation by Area Committee 4 and lists the proposals to be considered at the meeting of the Committee on 29th February 2024.

## The significant issues in the report are:

- Area Committee 4 has £1,301,223.13 available to allocate at 31 January 2024, of which £882,906.44 is general CIL and £418,316.59 is specifically for the Old Market Neighbourhood Development Plan Area.
- Councillors are asked to consider the approval of funding for 12 Proposals submitted at Stage 2, 2 within the Old Market NDP area and 10 proposals for general CIL.



## **A. Background**

1. Six Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
2. Area Committee 4 consists of the councillors representing the wards of Ashley, Central, Lawrence Hill, St George Central, St George Troopers Hill, St George West, Easton
3. Each Area Committee will meet formally twice a year to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
4. Information about Area Committees, CIL and S106 processes can be found on the BCC website at: <https://www.bristol.gov.uk/people-communities/local-decision-making>

## **B. Terms of Reference**

5. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018.
6. The Area Committee Terms of Reference were updated in August 2023 with the following clause:
  4. Procedure rules Meeting arrangements
  - 4.1 Area Committee meetings will normally be held twice a year. These meetings will be supported by Democratic Services

## **C. Progress update on CIL & S106-funded projects approved at previous Area Committee Meetings**

7. Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2023. The next will be published in February 2024. Updates can be found at: <https://www.bristol.gov.uk/people-communities/area-committee-progress-updates>

## **D. Allocation of CIL and Section 106 Funds**

8. Developing Outline and Full Proposals for funding from CIL and S106 resources:
  - 8.1. All ward councillors undertook community conversations within their wards across the period June – September 2023. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.
  - 8.2. The Area Committee then met formally on 26th October 2023 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting.

**E. CIL and Section 106 Monies available to Area Committee 4 at 31 January 2024****9. CIL available:**

At the end of 31<sup>st</sup> January 2024 there was an overall sum of £1,301,223.13 available to Area Committee 4, which breaks down as follows:

- For General AC4 expenditure: £882,906.44
- For Old Market Neighbourhood Development Plan expenditure: £418,316.59

**See Appendix 1**

**10. If the Committee approves all the requests for CIL funding at Item G the following CIL funds will remain:**

- For General AC4 expenditure: **£330,893.44**
- For Old Market Neighbourhood Development Plan expenditure: **£95,597.59**

**11. Section 106 available:**

At the end of 31<sup>st</sup> Jan 2024 there was a total of £115,696.09 uncommitted Section 106 agreement monies available for AC4, of which £27,912.95 is designated specifically for tree planting and tree replacement.

**See Appendix 2**

**F. No pre-commitment of future CIL receipts:**

**12.** This year Area Committees are not able to approve funding for a Stage 2 proposal by pre committing 'still to be received' CIL funds. There is no option to go into a deficit of CIL funding at this meeting by over-committing on the assumption of a future receipt of CIL. This is because Area Committee boundaries will change before the next set of committee meetings and their balances need to be calculated afresh based on new boundaries.

**G. Projects invited to submit Stage 2 Full Proposals**

Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions/notes
AC423P21	St Matthias Park improvements	BCC Transport	£300,000	£306,693.53	£300,000	£6,693.53 10/04196 / 23 New Street, Old Market	Within NDP area
AC423P23	The Dings Park - Outdoor Youth Activity Equipment	Parks	£22,719	£22,719	£22,719		Within NDP Area
<b>TOTAL for NDP area:</b>					<b>£322,719</b>		



Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions/notes
AC123P138	Docklands Community Legacy Investment	FULL CIRCLE DOCKLANDS	£35,000	£35,000	£35,000		
AC423P10	Repairs and remedial work to church garden	Saint Stephen's City Centre Church	£12,000	£12,000	£12,000		
AC423P12	Felix Road Gates 2 (Lift replacement)	Eastside Community Trust	£72,000	£72,000	£72,000		
AC423P16	Tenants Hall Development	Bristol Somali Resource Centre	£150,000	£150,000	£150,000		Planning permission is not yet granted, which is likely to affect the timescale for delivery. Recommend that funding be conditional on obtaining permissions and match funding
AC423P22	BHABC Roof	Barton Hill Boxing Club (Wellspring Settlement)	£29,833	£29,833	£29,833		
AC423P24	Portwall Lane Open Space - Improvements	BCC Parks	£15,000	£15,000	£15,000		Match funding from R&T BID secured
AC423P43	Bus Shelter for Harcourt Avenue bus stop	BCC Transport	£18,000	<b>£30,000</b>	<b>£30,000</b>		BCC Transport have noted the scheme is undeliverable for £18,000
AC423P49	The Coach House	Black South West	£50,000 with the	£100,000 but an	£100,000 but an		Planning permission is not

Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions/notes
	Refurbishment Project	Network (BSWN)	possibility of going up to £100,000 if funds allow	option has been submitted for £50,000	option has been submitted for £50,000		yet granted, which is likely to affect the timescale for delivery Recommend that funding be conditional on obtaining permissions and match funding
AC423P50	Provision of Public Access Defibrillators	Great Western Air Ambulance Charity	£80,000	£72,000	£72,000		GWAAC declined to include bleed kits, see Appendix 4 for further information
AC423P65	St George School Street Trees	Tree Bristol	£40,000	£36,180	£36,180		
<b>TOTAL General CIL</b>					<b>£552,013</b>		

- 13.** The Committee is asked to note that the AC423P43 Bus Shelter for Harcourt Avenue bus stop proposal has requested funds additional to what was offered in the first formal AC meeting, due to actual project costs being higher than originally estimated.
- 14.** The Committee is asked to note that the AC423P16 Tenants Hall Development proposal has not had a planning application submitted for it yet. The AC423P49 Coach House Refurbishment Project proposal does not currently benefit from a planning permission, although an application has been submitted. There is therefore considerable uncertainty about the deliverability of these projects, and should the Committee wish to allocate funds to them, this should be contingent on permissions granted and match funding obtained, prior to any CIL funding being drawn down.

**See Appendix 3 for Full Project Proposal forms**

**See Appendix 4 for further information on the provision of bleed kits**

- 15.** The Committee is asked to note that the following proposal was invited to Stage 2 but withdrew before submitting a full proposal form:

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
Central Ward	AC423P67	Willow Park Kitchen upgrade	Willow Park CofE primary school	£15,000	N/A	N/A	N/A	

- 16. Recommendation:** That the Area Committee considers the project proposals submitted and whether to approve full or partial funding to deliver these projects or not; any conditions which it might want to place on the projects

**H. Projects considered at Stage 1 first formal meeting and not invited to submit Stage 2 proposal:**

Proposal ref no.	Ward	Name of Proposal	Decision rationale
AC123P131	Ashley	Traffic calming measures around Mary Carpenter Place	Not prioritised and Transport advised: "While conventional traffic calming could be introduced, the width of road and volume of parking is such that it would have limited effect on reducing vehicle speeds or reduce through traffic. To traffic calm these roads would be £60-80k.  While it would be possible to consider road closures or one-way there are limited options that would still provide sufficient access for residents." £80k
AC423P 48	Ashley	Access to the Farm for All	CIL funding restricted – this was priority 3
AC423P51	Ashley	St Agnes Church Building Project	CIL Funding restricted- this was priority 4
AC423P 52	Ashley	Improvements to St Paul's Library	Not prioritised and Planning and Libraries advised: "Planning: Reader engagement activities are not eligible for CIL funding. Libraries: Not supportive. The size and demand on the library do not justify a self service kiosk. BCC is also not in a position to increase the network of kiosks and take on additional ongoing revenue cost"
AC423P64	Ashley	Sommerville Road	Not prioritised and not supported by BCC Transport: "We would not recommend that this proposal is taken forward. If this is taken forward to Stage 2 then a budget of over £200k would need to be considered in order to

Proposal ref no.	Ward	Name of Proposal	Decision rationale
			treat the road and the impact of any re-routing that does take place. The measures in the Stage 1 submission all relate to the stated aim of reducing the volume of traffic by banning certain movements. These are not viable at the current time due to the wider impact that this may have on the neighbouring communities. This would need to be treated as an area wide scheme which considers all potential re-routing.”
AC423P 66	Ashley	Safe Access For Cobourg Road	Not prioritised and not supported by BCC Transport: “This is not supported as a new scheme because refreshing existing markings following resurfacing would be a maintenance issue and is therefore not eligible for CIL funding. This has been forwarded to Highway Maintenance to ensure all road markings are reinstated in accordance with the existing restrictions contained in the Montpelier RPS Traffic Regulation Order.”
AC423P45	Central	Sparks Bristol	CIL Funding restricted- Priority 3
AC423P46	Central	Sparks Bristol- Lifts and Toilets	Not prioritised
AC423P69	Central	Creating an accessible space for dance and creativity for the whole community in The Mount Without	CIL Funding restricted- Priority 3
AC423P72	Central	St. Mary Le Port development - art re development	Not prioritised and not supported by BCC Planning: “Temporary use - probably not wise to fund infrastructure that may only be in place for a short while”
AC423P128	Easton	Phoenix ICB (Improvement to Community Building)	Not prioritised
AC423P130	Easton	Bruce Road pavement widening	CIL Funding restricted- Priority 2
AC423P47	Easton	Traffic calming measures for Gilbert Road	Not Prioritised and councillors aware of Transport projects backlog

Proposal ref no.	Ward	Name of Proposal	Decision rationale
AC423P70	Easton	St Marks Road Festive Lighting	Not prioritised and Transport advise: "it is not clear what is required here: festive lighting vs street lighting. BCC would only put in standard lighting so it is unlikely this can be taken forward, unless this can be clarified."
AC423P 71	Easton	GoE Outdoor Space	CIL Funding Restricted- Priority 3 and transport advised: "Building out the footway could be possible although this would only be on the alignment of the existing footway and may not allow sufficient room for tables and to still allow unimpeded use of the footway. Any amount of widening on the north side would require an additional length of double yellow lines on the southern side to maintain carriageway width and prevent footway parking which currently takes place. The cost of a TRO (£6k) would need to be factored in. This could be tied into the existing St Marks Road scheme as a complementary measure."
AC423P68	Lawrence Hill	Community Building Insulation Project	Not prioritised
AC423P20	Lawrence Hill	Essential ventilation refurbishment	Insufficient resources to meet all prioritised proposals in the ward
AC423P29	Lawrence Hill	Redevelopment of Empire Fighting Chance's Boxing Gym	CIL Funding Restricted: Priority 2
AC423P44	St George Trooper's Hill	New Paths in Dunderidge Park	CIL Funding Restricted: Priority 2
AC423P11	Multiple (Lawrence Hill and Easton)	Felix Road Gates 1	Application withdrawn by applicant

### I. Equalities/Public Sector Equality Duty: Legal Information

**17.** When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

**18.** The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act

- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

**19.** The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity
- It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

**Area Committee 4 (Comprising the following wards: Ashley, Central, Lawrence Hill, St. George Central, St. George Troopers Hill, St. George West, Easton)**

**CIL monies held - 31 January 2024**

**Monies to be spent on measures to support the development of the Area Committee's area, by funding:**

**a) the provision, improvement, replacement, operation or maintenance of infrastructure; or**

**b) anything else that is concerned with addressing the demands that development places on an area**

<b>Date Received</b>	<b>Application</b>	<b>Scheme</b>	<b>Commitments</b>	<b>Income</b>
08/07/19	17/04267	Ambulance Station, Marybush Lane, City Centre (2)		£67,269.64
13/11/19	17/04749	59 to 67 West Street, St. Philips (3)		£3,840.19
14/01/20	17/04267	Ambulance Station, Marybush Lane, City Centre (3)		£167,681.63
14/01/20	16/02501	land at Jubilee Street, Old Market		£5,094.69
05/02/20	17/06070	13 to 19 Dean Street, St. Pauls (4)		£12,982.75
06/02/20	15/06172	54 to 56 Brigstocke Road, St. Pauls		£1,348.59
26/02/20	17/07099	55 Newfoundland Circus, St. Pauls (1)		£21,732.89
12/03/20	18/05132	Nat West Court, Broad Street, City Centre (1)		£4,961.70
14/04/20	15/05293	land at 223 Newfoundland Road, St. Pauls		£9,999.78
14/04/20	17/06948	Redcliffe Quarter, Redcliffe (Block A) (4)		£33,970.68
14/04/20	17/06950	Redcliffe Quarter, Redcliffe (Block B) (4)		£13,518.73
17/04/20	17/05508	6 Seneca Street, St. George		£396.38
24/04/20	17/04673	Plot ND6, Avon Street, City Centre (3)		£45,189.77
04/05/20	15/05673	Empire Sports Club, 223 Newfoundland Rd, St. Pauls (2)		£3,427.43
04/05/20	17/03034	21 St. Thomas Street, Redcliffe (3)		£24,128.00
04/05/20	17/06561	68 to 70 Park Street, City Centre (1)		£1,394.96
08/06/20	17/07099	55 Newfoundland Circus, St. Pauls (2)		£21,732.89
08/06/20	17/06000	97 Victoria Parade, Whitehall		£2,260.85
29/06/20	18/04108	St. Gabriel's Court, St. Gabriels Road, Easton		£4,356.05
02/07/20	17/02893	Glassfields Plot 4, Providence Place, City Centre (3)		£33,592.78
08/07/20	17/04267	Ambulance Station, Marybush Lane, City Centre (4)		£167,681.63
04/08/20	17/02313	rear of 50 Old Market Street, Old Market		£8,349.85
06/08/20	15/05673	Empire Sports Club, 223 Newfoundland Rd, St. Pauls (3)		£5,141.15
17/08/20	15/03473	Henderson House, Dove Street South, Kingsdown		£1,547.81
17/08/20	18/02079	73 Netham Road, Redfield		£4,792.90
07/09/20	19/04395	Decourcy House, Upper York Street, St. Pauls (1)		£1,330.78
07/09/20	19/03319	Decourcy House, Upper York Street, St. Pauls (1)		£3,305.71
09/09/20	19/02101	147 to 149 Gloucester Road, Bishopston (2 & 3)		£5,807.33
10/09/20	20/00894	Westmoreland House, 104 to 106 Stokes Croft		£5,222.48
17/09/20	19/02370	Fmr Three Crowns PH, Blackswarth Road, St. George (1)		£1,212.47
17/09/20	17/06049	Brooks Dye Wks, Ashley Grove Rd, St. Werburghs (4)		£31,832.42
08/10/20	17/06561	68 to 70 Park Street, City Centre (2)		£1,394.96
13/10/20	17/04749	59 to 67 West Street, St. Philips (4)		£3,840.19
16/10/20	19/02593	21 St. Thomas Street, Redcliffe		£2,317.06
21/10/20	20/00050	101 Clouds Hill Road, St. George		£3,117.83
28/10/20	13/01034	1 Clouds Hill Road, St. George		£1,155.00
02/11/20	18/02548	7 to 29 Wilder Street, St. Pauls (2 & 3)		£80,182.34
11/11/20	17/06049	Brooks Dye Wks, Ashley Grove Rd, St. Werburghs (3)		£31,832.42
13/11/20	17/04673	Plot ND6, Avon Street, City Centre (4)		£45,189.77
13/11/20	16/03369	Henderson House, Dove Street South, Kingsdown		£3,917.34
02/12/20	17/07099	55 Newfoundland Circus, St. Pauls (3)		£32,599.34
04/12/20	16/04954	43 Kingscote Park, St. George		£1,981.61
04/12/20	17/04438	Westmoreland House, 104 to 106 Stokes Croft (4)		£29,005.22
16/12/20	17/00241	6 Stephen Street, Redfield		£879.05
21/12/20	19/01690	Kingsown House, Unity Street, Old Market (1)		£34,764.44
04/01/21	17/02893	Glassfields Plot 4, Providence Place, City Centre (4)		£33,592.78
11/01/21	17/02068	St. Judes Vicarage, Lamb Street, Old Market (1)		£1,861.08
18/01/21	19/00582	Perrett House, Redcross Street, Old Market (1)		£7,401.70
27/01/21	15/05673	Empire Sports Club, 223 Newfoundland Rd, St. Pauls (4)		£5,141.15
01/02/21	19/02467	97 Summerhill Road, St. George		£365.46
03/02/21	18/05696	25 Rose Green, Greenbank Road, Easton		£980.83
26/02/21	18/05132	Nat West Court, Broad Street, City Centre (2 & 3)		£12,404.26
04/03/21	17/06833	Rear of 28 to 36 Picton Street, Montpelier		£744.68
04/03/21	19/01898	26 Picton Street, Montpelier		£2,689.45

09/03/21	19/01255	Fmr Avon Fire HQ, Temple Back, City Centre (1)	£41,231.53
09/03/21	19/05096	Fmr Macey Rewinds Site, Franklyn St, St. Pauls (1)	£1,092.66
17/03/21	17/02227	37 Marion Walk, St. George	£800.68
17/03/21	19/01892	31 to 32 Portland Sq & Sandhus Warehouse, St. Pauls (1)	£17,535.00
18/03/21	17/06561	68 to 70 Park Street, City Centre (3)	£2,092.44
18/03/21	20/02102	Lidl, Earl Russell Way, Lawrence Hill (1)	£2,447.74
23/03/21	19/02370	Fmr Three Crowns PH, Blackswarth Road, St. George (2)	£1,212.47
09/04/21	17/04316	Rear of 121 to 123 Cromwell Road, Montpelier	£1,440.84
21/04/21	17/03724	26 to 28 Lower Ashley Road, St. Pauls	£7,397.65
21/04/21	17/02068	St. Judes Vicarage, Lamb Street, Old Market (2)	£1,861.08
22/04/21	19/01690	Kingsown House, Unity Street, Old Market (2)	£34,764.44
29/04/21	17/04905	Lower Ashley Road / Tudor Road, St. Pauls	£4,712.48
30/04/21	19/02101	147 to 149 Gloucester Road, Bishopston (4)	£3,484.40
07/05/21	18/02548	7 to 29 Wilder Street, St. Pauls (4)	£48,109.40
12/05/21	19/04395	Decourcy House, Upper York Street, St. Pauls (2)	£1,330.78
14/05/21	19/00582	Perrett House, Redcross Street, Old Market (2)	£7,401.70
14/05/21	19/03319	Decourcy House, Upper York Street, St. Pauls (2)	£3,305.71
18/05/21	20/01608	21 Birkin Street, The Dings	£1,379.24
03/06/21	19/04331	Old BRI, Marlborough Street, City Centre (1)	£32,227.89
03/06/21	18/05616	St. Patricks Church, Pile Marsh, St. George	£1,207.62
10/06/21	18/03929	7A Bell Hill Road, St. George	£2,077.73
01/07/21	17/07099	55 Newfoundland Circus, St. Pauls (4)	£32,599.34
01/07/21	19/05096	Fmr Macey Rewinds Site, Franklyn Street, St. Pauls (2)	£1,092.66
01/07/21	19/01892	31 to 32 Portland Sq & Sandhus Warehouse, St. Pauls (2)	£17,535.00
05/07/21	20/01395	34 Park Street, City Centre	£2,527.37
07/07/21	19/01255	Fmr Avon Fire HQ, Temple Back, City Centre (2)	£41,231.53
12/07/21	16/05145	6 Broad Quay, City Centre	£3,524.69
14/07/21	19/04395	Decourcy House, Upper York Street, St. Pauls (3)	£1,996.17
14/07/21	20/02101	Lidl, Earl Russell Way, Lawrence Hill (2)	£2,447.74
16/07/21	19/00565	Classic House, Stokes Croft	£10,209.38
04/08/21	18/05132	Nat West Court, Broad Street, City Centre (4)	£7,442.56
09/08/21	19/03319	Decourcy House, Upper York Street, St. Pauls (3)	£4,958.56
31/08/21	14/03995	2 Maldowers Lane, St. George	£552.79
01/09/21	13/03106	12 to 14 Pennywell Road, Easton	£505.25
07/09/21	18/06663	Air Balloon Road / Hillside Road, St. George (1)	£1,056.80
09/09/21	20/01658	2 Burchells Avenue, St. George	£89.46
13/09/21	18/05686	3 Grosvenor Road, St. Pauls	£90.70
27/09/21	19/04331	Old BRI, Marlborough Street, City Centre (2)	£32,227.89
28/09/21	16/01591	353 to 359 Two Mile Hill Road, Kingswood	£381.87
29/09/21	17/02068	St. Judes Vicarage, Lamb Street, Old Market (3)	£2,791.61
05/10/21	15/06204	land at 45 Dundridge Lane, St. George (Property 3)	£796.04
15/10/21	18/04605	180 Speedwell Road, Speedwell	£834.15
19/10/21	19/05143	73 St. Aidans Road, St. George	£2,708.53
22/10/21	19/01690	Kingsown House, Unity Street, Old Market (3)	£52,146.65
01/11/21	20/02216	1B Woodbine Road, Whitehall	£816.36
03/11/21	19/00582	Perrett House, Redcross Street, Old Market (3)	£11,102.55
15/11/21	19/02370	Fmr Three Crowns PH, Blackswarth Road, St. George (3)	£1,818.70
26/11/21	18/05565	115 Cromwell Road, Montpelier	£2,126.47
03/12/21	21/00324	1 to 5 Glenfrome Road, St. Werburghs	£33.45
23/12/21	19/04537	19 Bourne Close, St. George	£717.19
06/01/22	19/04395	Decourcy House, Upper York Street, St. Pauls (4)	£1,996.17
06/01/22	19/03319	Decourcy House, Upper York Street, St. Pauls (4)	£4,958.56
07/01/22	19/05096	Fmr Macey Rewinds Site, Franklyn Street, St. Pauls (3)	£1,638.98
10/01/22	18/06663	Air Balloon Road / Hillside Road, St. George (2)	£1,056.80
12/01/22	19/01255	Fmr Avon Fire HQ, Temple Back, City Centre (3)	£61,847.30
13/01/22	19/05996	28 Kennion Road, St. George	£645.26
18/01/22	20/02101	Lidl, Earl Russell Way, Lawrence Hill (3)	£3,671.61
19/01/22	19/02370	Fmr Three Crowns PH, Blackswarth Road, St. George (4)	£1,818.70
21/01/22	19/01892	31 to 32 Portland Sq & Sandhus Warehouse, St. Pauls (3)	£26,302.50
15/02/22	19/05096	Fmr Macey Rewinds Site, Franklyn Street, St. Pauls (4)	£1,638.98
17/02/22	20/01768	325 Two Mile Hill Road, St. George	£4,538.08
23/02/22	20/01906	Fmr Brooks Works, Ashley Grove Rd, St. Werburghs (1)	£1,355.79
01/03/22	19/05097	71 Old Market / Shepherds Hall, Old Market	£7,676.95
18/03/22	17/06561	68 to 70 Park Street, City Centre (4)	£2,092.44
19/04/22	18/04146	342 Church Road, St. George	£1,582.03



22/04/22	19/02785	Fmr Christadelphian Hall, Midland Road, Old Market (1)	£2,206.13
25/04/22	19/01690	Kingsown House, Unity Street, Old Market (4)	£52,146.65
06/05/22	19/00582	Perrett House, Redcross Street, Old Market (4)	£11,102.54
13/05/22	19/04331	Old BRI, Marlborough Street, City Centre (3)	£48,341.84
25/05/22	15/06400	Elizabeth Shaw, Greenbank Road, Easton (4)	£40,278.57
08/06/22	21/02216	Fmr School Bungalow, Carlton Park, Redfield	£3,344.87
11/07/22	19/01255	Fmr Avon Fire HQ, Temple Back, City Centre (4)	£61,847.30
11/07/22	17/05149	Land next to The Quays, Cumberland Road, City Centre (1)	£3,110.33
14/07/22	20/02101	Lidl, Earl Russell Way, Lawrence Hill (4)	£3,671.61
14/07/22	18/06663	Air Balloon Road / Hillside Road, St. George (3)	£1,585.20
01/09/22	20/01906	Fmr Brooks Works, Ashley Grove Rd, St. Werburghs (2)	£1,355.79
12/09/22	21/02574	Redcliff St, St. Thomas St, Three Queens Ln, Redcliffe (1)	£95,041.83
21/09/22	17/02068	St. Judes Vicarage, Lamb Street, Old Market (4)	£2,791.61
21/09/22	19/05746	Fmr Post Office Site, Cattle Market Rd, Temple Quay (1)	£3,134.83
28/09/22	17/06548	211 to 213 Church Road, Redfield	£345.29
05/10/22	20/02341	Fmr Lord Nelson PH, Aiken Street, Barton Hill	£6,150.67
07/10/22	19/05746	Fmr Post Office Site, Cattle Market Rd, Temple Quay (2)	£3,134.83
14/10/22	18/04675	20 Kingsway Avenue, St. George	£366.04
21/10/22	19/02785	Fmr Christadelphian Hall, Midland Rd, Old Market (2)	£2,206.13
08/11/22	20/03333	38 Jamaica Street, Stokes Croft	£646.23
10/11/22	17/05149	Land next to The Quays, Cumberland Road, City Centre (2)	£3,110.33
11/11/22	20/03332	57 Stokes Croft, Stokes Croft	£1,979.27
14/11/22	19/04331	Old BRI, Marlborough Street, City Centre (4)	£48,341.84
15/11/22	22/01618	185 Whitehall Road, Redfield	£44.46
01/12/22	21/00028	11 to 19 Stokes Croft, City Centre	£10,890.41
07/12/22	20/01906	Fmr Brooks Works, Ashley Grove Rd, St. Werburghs (3)	£2,033.68
07/12/22	20/02375	97 Nags Head Hill, St. George	£1,213.36
29/12/22	21/02574	Redcliff St / St. Thomas St, Three Queens Ln, Redcliffe (2)	£95,041.83
03/01/23	20/01906	Fmr Brooks Works, Ashley Grove Rd, St. Werburghs (4)	£2,033.68
11/01/23	21/04306	Block C, Redcliffe Quarter, Redcliffe (1)	£47,123.25
20/01/23	18/06663	Air Balloon Road / Hillside Road, St. George (4)	£1,585.20
30/01/23	20/01639	Alexander House, Telephone Avenue, City Centre	£771.63
01/02/23	19/01892	31 to 32 Portland Sq & Sandhus Warehouse, St. Pauls (4)	£26,302.50
01/03/23	20/02572	Rear of 129 Clouds Hill Road, St. George	£832.50
09/03/23	17/06481	34 Glendare Street, Barton Hill	£1,011.16
27/03/23	21/05405	48 Park Street, City Centre (1)	£1,321.39
11/04/23	19/02871	10 Bannerman Road, Easton	£653.74
17/04/23	20/03532	19 Nags Head Hill, St. George	£643.33
21/04/23	21/05933	54 to 56 Park Street, City Centre	£4,891.07
24/04/23	19/03350	11 Hilltop Gardens, St. George	£654.21
02/05/23	21/04306	Block C, Redcliffe Quarter, Redcliffe (2)	£47,123.25
09/05/23	21/03180	65 Barton Hill Road, Barton Hill (1)	£1,217.53
22/05/23	19/02825	22 Albert Park, Montpelier	£1,582.03
16/06/23	21/04129	10 Tyndalls Park Road, Clifton	£819.49
19/06/23	17/03640	47 to 49 Summerhill Road, St. George	£3,396.78
19/06/23	19/05746	Fmr Post Office Site, Cattle Market Rd, Temple Quay (3)	£4,702.24
20/06/23	22/03442	2 to 18 Stokes Croft and 2 Moon St, Stokes Croft (1)	£22,989.32
04/07/23	21/02574	Redcliff St / St. Thomas St, Three Queens Ln, Redcliffe (3)	£142,562.75
06/07/23	22/01665	The Jamaica Inn, 2 to 4 Grosvenor Road, St Pauls	£611.38
12/07/23	20/01279	6 Tyndalls Park Road, Clifton	£1,140.56
18/07/23	21/06761	Gas Lane, St Philips (1)	£30,179.20
21/07/23	21/05034	81 to 83 Bell Hill Road, St George	£825.07
28/07/23	21/02701	12 to 14 Broad Street, City Centre	£468.28
02/08/23	19/06226	Land At Redcross Lane, Old Market (1)	£10,481.97
08/08/23	21/05405	48 Park Street, City Centre (2)	£1,321.39
21/08/23	22/02466	St. Gabriels Court, St. Gabriels Road, Easton	£4,987.16
08/09/23	17/01885	19 Hilltop Gardens, St George	£755.36
08/09/23	19/02785	Fmr Christadelphian Hall, Midland Rd, Old Market (3 & 4)	£6,618.38
14/09/23	21/01916	123 North Road, Bishopston	£156.09
06/10/23	14/04712	16 to 18 Cherry Lane, Stokes Croft	£6,992.99
09/10/23	20/01835	7 Redcross Street, Old Market (1 & 2)	£19,620.83
23/10/23	22/05936	16A St Thomas Street, Redcliffe	£3,217.82
31/10/23	22/03442	2 to 18 Stokes Croft and 2 Moon Street, Stokes Croft (2)	£22,989.32
01/11/23	19/06226	Land at Redcross Lane, Old Market (2)	£10,481.97
02/11/23	21/03180	65 Barton Hill Road, Barton Hill (2)	£1,217.53

09/11/23	18/03977	190 Church Road, St George	£8,838.98
09/11/23	22/02072	194 Speedwell Road, Speedwell	£536.07
10/11/23	21/03443	Bristol Temple Meads Station, Approach Rd, City Centre	£1,728.18
20/11/23	21/06761	Gas Lane, St Philips (2)	£30,179.20
23/11/23	19/05746	Fmr Post Office Site, Cattle Market Rd, Temple Quay (4)	£4,702.24
28/11/23	19/02016	16 Portland Square, St Paul's	£2,405.74
29/11/23	21/00453	139 Gloucester Road, Bishopston	£891.96
30/11/23	21/04306	Block C, Redcliffe Quarter, Redcliffe (3)	£70,684.88
01/12/23	20/04124	139 Gloucester Road, Bishopston	£961.74
05/12/23	17/05149	Land next to The Quays, Cumberland Road, City Centre (3 & 4)	£9,330.99
06/12/23	20/06069	Land to rear of 13 to 15 West Street, Old Market	£13,751.12
06/12/23	22/05155	Plot 6, Silverthorne Lane, St Philips (1)	£95,802.46
08/12/23	21/02536	75 New Queen Street, St George	£829.53
12/12/23	19/05280	Land at 1 Rose Green, Greenbank Road, Easton	£1,286.05
12/12/23	21/01160	26 to 29 College Green, City Centre (1)	£15,000.00
21/12/23	21/02574	Redcliff St / St. Thomas St, Three Queens Ln, Redcliffe (4)	£142,562.75
03/01/24	21/01160	26 to 29 College Green, City Centre (2)	£6,000.00
04/01/24	19/01881	10 & 12 to 16 Feeder Road, & 6 to 8 Albert Road, St Phillips (1)	£60,126.20
		<b>Broad Plain / Temple Way Underpass (OM NDP)(8 Dec 22)</b>	<b>£300,000.00</b>
		Bloy Street Square Improvements (25 May 23)	£20,000.00
		St. Pauls Gardens Improvements (8 Dec 22)	£58,000.00
		Community Hall Roof Replacement (8 Dec 22)	£50,000.00
		Owen Square MUGA Lighting Refurbishment (8 Dec 22)	£22,500.00
		Rawnsley Park Improvements (8 Dec 22)	£81,360.00
		Soundwell Road Traffic Calming Scheme(8 Dec 22)	£40,000.00
		Nicholas Wanderers Clubhouse Improvements (8 Dec 22)	£40,000.00
		St George Park Play Area Improvements (8 Dec 22)	£50,000.00
		St Andrews Park (18 Nov 21)	£19,800.00
		Montpelier Park – Play Area (18 Nov 21)	£125,000.00
		Soundwell Road Safety Scheme (18 Nov 21)	£50,000.00
		St George Park – Play Area Fencing (18 Nov 21)	£29,375.00
		Whitehall Road Safety Scheme (18 Nov 21)	£80,000.00
		Hillside Road Safety Scheme (18 Nov 21)	£21,785.84
		Rodney Road Public Open Space (18 Nov 21)	£60,000.00
		Netham Park – Play Area (18 Nov 21)	£130,000.00
		St Philips Area – Pedestrian Crossings (18 Nov 21)	£160,000.00
		Nicholas Wanderers AFC Changing Rooms (18 Nov 21)	£40,000.00
		Castle Park Improvements (3 Oct 19)	£25,000.00
		Victoria Parade Pedestrian Measures (3 Oct 19)	£20,000.00
		Owen Square MUGA Improvements (3 Oct 19)	£17,525.00
		St. Marks Road Footway Works (3 Oct 19)	£60,000.00
		Felix Road Playground (3 Oct 19)	£60,000.00
		Crews Hole Road Car Park (3 Oct 19)	£50,053.00
		Hillside Road Traffic Calming (3 Oct 19)	£50,000.00
		Stapleton Road Sta Access Improvements (13 Sep 18)	£72,500.00
		<b>Total Held</b>	<b>£3,034,121.87</b>
		<b>Sum held from Old Market Neighbourhood Plan Area</b>	<b>£718,316.59</b>
		<b>Sum held from General Area Committee 4 Area</b>	<b>£2,315,805.28</b>
		<b>Commitments Identified (Old Market Neighbourhood Plan)</b>	<b>£300,000.00</b>
		<b>Commitments Identified (General Allocations)</b>	<b>£1,432,898.84</b>
		<b>Total Available to Allocate</b>	<b>£1,301,223.03</b>
		<b>Sum available to allocate for Old Market Neighbourhood Plan Area</b>	<b>£418,316.59</b>
		<b>Sum available to allocate for General Area Committee 4 Area</b>	<b>£882,906.44</b>

**Note:**

Those monies highlighted in green relate to development within the Old Market Neighbourhood Plan area that was granted planning consent after the Neighbourhood Plan took effect. The Local Component of CIL in these cases is increased to 25% and the spend of these monies should be informed by the infrastructure requirements of the Neighbourhood Plan.

The £300,000 allocation to the Temple Way Underpass is to be funded from the Old Market Neighbourhood Plan increased CIL percentage.

## Area Committee 4 Devolved Section 106 monies held as at 31 January 2024

Permission / Site / S106 Code	Contact Officer	Contribution Value	Time Limit	Purpose of Contribution	Allocations
06/00328 / 208 to 210 Whitehall Road, Redfield	Keith Chant (Parks Assets and Projects Manager)	£3,436.95	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 208 to 210 Whitehall Road	Funding allocated to Gladstone Street improvements
06/05045 / 77 and 97 Nags Head Hill, St. George	Keith Chant (Parks Assets and Projects Manager)	£6,000.00	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 77 to 79 Nags Head Hill	Funding allocated to Rodney Road improvements
09/01321 / Waggon and Horses PH, 83 Stapleton Rd, Easton	Keith Chant (Parks Assets and Projects Manager)	£9,794.84	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 83 Stapleton Road	Funding allocated to Gaunts Ham Park MUGA
16/04252 / land at Braggs Lane, Old Market	Mark Sperduty (Area Highways Manager)	£48,288.78	25 Aug 22	The provision of improved public transport facilities and cycle and pedestrian infrastructure in the vicinity of the site	Funding allocated on 18 Nov 21 to Pennywell Road Pedestrian Improvements
00/01698 / 73 Burchells Green Road, St. George	Mark Sperduty (Area Highways Manager)	£21,214.16	No Limit	Traffic management measures in the vicinity of the Property	£18,000 of this funding allocated to Dundridge Lane Pedestrian Improvements. £3,214.16 of this funding allocated to Hillside Road Safety Scheme on 18 Nov 21.
07/01357 / Bristol Bus Station, Marlborough Street, City Centre	Mark Sperduty (Area Highways Manager)	£35,867.48	No Limit	The provision of traffic management and/or highways measures in the vicinity of Bristol Bus Station	None
07/05704 / 9 to 19 Argyle Road, St. Pauls	Mark Sperduty (Area Highways Manager)	£5,133.34	No Limit	The provision of traffic management and/or highways measures in the vicinity of Argyle Road	None
08/01460 / 1 Pritchard Street, St. Pauls	Mark Sperduty (Area Highways Manager)	£9,154.28	No Limit	The provision of traffic management and/or highways measures in the vicinity of Pritchard Street	None
09/02469 / South View, Stibbs Hill, St. George	Mark Sperduty (Area Highways Manager)	£26,138.40	No Limit	The provision of traffic management and/or highways measures and/or footpath upgrades within 1km of Stibbs Hill	Funding allocated on 3 Oct 19 to Conham Road Safety Improvements
10/01257 / Travelodge, Mitchell Lane, Redcliffe	Mark Sperduty (Area Highways Manager)	£44,973.97	No Limit	The provision of traffic management and/or highways measures in the vicinity of the Travelodge on Mitchell Lane.	Funding allocated on 8 Dec 22 to Prewett Street
10/04196 / 23 New Street, Old Market	Mark Sperduty (Area Highways Manager)	£6,693.53	No Limit	The provision of traffic management and/or highways measures in the vicinity of New Street	None
11/01099 / Saffron Gardens, Prospect Place, Whitehall	Mark Sperduty (Area Highways Manager)	£11,917.16	No Limit	The provision of pedestrian improvements within one kilometre of Saffron Gardens	Funding allocated on 3 October 2016 to a scheme of pedestrian improvements on Lyppiatt Road
11/03785 / 1 Victoria Street, Redcliffe	Mark Sperduty (Area Highways Manager)	£35,517.31	No Limit	The provision of traffic management and/or highways measures in the vicinity of 1 Victoria Street.	Funding allocated on 8 Dec 22 to Prewett Street
12/00203 / BRI Oncology Unit, Horfield Road, Kingsdown	Mark Sperduty (Area Highways Manager)	£30,934.51	No Limit	The provision of traffic management and/or highways measures in the vicinity of Horfield Road, Kingsdown required to mitigate the impact of the development	None

19/04331 / Old BRI, Marlborough Street, City Centre	Richard Ennion (Horticultural Services Manager)	£18,383.65	11 Mar 27	The provision and maintenance of off-site tree planting	Funding allocated to tree planting on 15 November 2023
20/03796 / 100 Victoria Street, City Centre	Richard Ennion (Horticultural Services Manager)	£10,715.25	3 May 27	The provision and maintenance of replacement tree planting within a one mile radius of 100 Victoria Street	Funding allocated to tree planting on 15 November 2023
18/04511 / 414 Speedwell Road, Speedwell	Richard Ennion (Horticultural Services Manager)	£3,667.29	12 Aug 27	The provision and maintenance of replacement tree planting	Funding allocated to tree planting on 15 November 2023
19/01583 / The Crescent Centre, Temple Back, City Centre	Richard Ennion (Horticultural Services Manager)	£8,657.84	23 Feb 28	The provision and maintenance of off-site tree planting	Funding allocated to tree planting on 15 November 2023
12/03671 / Bristol Entertainment Centre, Frogmore Street, City Centre	Richard Ennion (Horticultural Services Manager)	£23,426.95	No Limit	The provision and maintenance of Tree Planting within a one mile radius of the Bristol Entertainment Centre	Funding allocated to tree planting on 15 November 2023
15/05530 / 31 to 45 Lower Ashley Road, St. Pauls	Richard Ennion (Horticultural Services Manager)	£793.02	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 31 to 45 Lower Ashley	None
17/00955 / Filwood House, 2 Charlton Road, St. George	Richard Ennion (Horticultural Services Manager)	£416.60	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 2 Charlton Road	Funding allocated to tree planting on 15 November 2023
17/03752 / Queens Building, University Walk, Clifton	Richard Ennion (Horticultural Services Manager)	£12,903.52	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of University Walk	Funding allocated to tree planting on 15 November 2023
17/05565 / University of Bristol, Woodlands Rd, Clifton	Richard Ennion (Horticultural Services Manager)	£19,364.53	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Woodlands Road	Funding allocated to tree planting on 15 November 2023
17/06561 / The Guild, 68 Park Street, City Centre	Richard Ennion (Horticultural Services Manager)	£8,930.36	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 68 Park Street	None
18/00861 / Senate House, Tyndall Avenue, Clifton	Richard Ennion (Horticultural Services Manager)	£6,468.02	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Senate House	None
19/02593 / 21 St. Thomas Street, Redcliffe	Richard Ennion (Horticultural Services Manager)	£8,423.94	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 21 St. Thomas Street	Funding allocated to tree planting on 15 November 2023
19/04841 / St. Philips Marsh Depot, Feeder Road, St. Philips	Richard Ennion (Horticultural Services Manager)	£48,667.26	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one-mile radius of Albert Crescent	Funding allocated to tree planting on 15 November 2023
19/05548 / Ostrich Inn, Lower Guinea Street, Redcliffe	Richard Ennion (Horticultural Services Manager)	£4,686.06	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Lower Guinea Street	None
19/06162 / Senate House, Tyndall Avenue, Clifton	Richard Ennion (Horticultural Services Manager)	£7,035.49	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Senate House	None

# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

AC423P21 St Matthias Park improvements

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** Lawrence Hill – St Matthias Park

**1d. Summarise** the project you want to deliver: **(50 words maximum)**

The Old Market Community Association want to close St Matthias Park to motorists in a bid to make it safer for pedestrians and cyclists, whilst also providing a public space for the community to enjoy.

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	300,000
S106	£	
<b>Total:</b>		<b>300,000</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

Local Highway Authority

### Section 2c. Your Project:

The Old Market Community Association want to make Matthias Park safer for pedestrians and cyclists and have proposed a scheme to pedestrianise St Matthias Park and provide a segregated cycle lane, cycle parking and improved public space for the community to enjoy.

A scheme through this area to reduce the impact of traffic and improve the environment and facilities for cycling and walking could be possible for the proposed budget. The feasibility of fully pedestrianising St Matthias Park will need careful consideration after assessing the impacts on the wider network and its impact in relation to other transport schemes in the area.

Significant public engagement will be required for any proposals that are brought forward followed by statutory advertisement for any closures.

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations and lead to high demand for parking. This scheme could improve the area for pedestrians and cyclists, improve road safety and seek to address the local concerns that the volume of traffic has increased in the area following recent developments.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased development results in increased vehicle movements.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The reduction or removal of vehicular traffic could make it safer for pedestrians and cyclists, whilst also providing a public space for the community to enjoy.

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?



**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Improved road safety	Reduced complaints	Councillor/public feedback
<b>Outcome 2</b>	Improved pedestrian and cycling facilities	Reduced complaints	Councillor/public feedback
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	

Disabled people	

**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	BCC		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: <a href="mailto:mark.sperduty@bristol.gov.uk">mark.sperduty@bristol.gov.uk</a>		
If "no" please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

**Section 4c. Delivery timetable and key events/activities:**

Please use guidance to complete

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2023/24	2024/25	2025/26	2026/27					
<b>Key Milestones:</b>	Funding allocated	Public Engagement & Design	Consultation & Traffic Regulation Orders	Build					

Page 37

**Section 4d. Project Delivery Budget**

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income

Please use guidance to complete

				– secured					
Scheme delivery		<b>300,000</b>							<b>300,000</b>
<b>A. Total Project Capital Totals</b>		300,000							300,000
<b>Revenue Costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>		300,000							300,000

Page 38

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	This would reduce the scope of the project and would increase the risk that all knock-on impacts of the proposal could not be addressed.
30%	This would significantly reduce the scope of the project and therefore the ability to address any knock-on impacts of the proposal in the surrounding area.
50%	This would significantly reduce the scope and quality of the project

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	No – this is an estimate based on previous schemes that have been delivered, with the construction costs estimated using the current contractors rates.
<b>How did you choose your final quote?</b>	
<b>How have you calculated your revenue/ maintenance costings?</b>	
<b>Please provide evidence of the quotes you've obtained</b>	

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

**Please use guidance to complete**

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>			
<b>Total CIL/S106 funding:</b>			

Page 40

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form



V1.00

Please use guidance to complete

FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project: Docklands Community Legacy Investment**

**1b. Where do you plan to deliver your proposal: Area Committee (tick box)**

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	X
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):**

**1d. Summarise the project you want to deliver: (50 words maximum)**

We want to enhance and improve the opportunities available to local VCSE organisations in Ashley Ward, through the refurbishment of our site at Beggars Well Close office space and additional works at our Docklands community centre's drainage system. We offer tenancies in our community buildings to other VCSE organisations, at an affordable rate, thereby promoting sustainability and security of tenure.

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	35,000

Please use guidance to complete

S106	£	
<b>Total:</b>	£	<b>35,000</b>

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation: Full Circle Docklands Ltd**

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Full Circle Docklands was founded in 1980 and provides a provision of essential support for the Ashely Ward community. We take a holistic approach to enhancing life opportunities by offering service users a variety of aspirational activities, and experiences. We support people to reach their potential, regardless of their background. We provide new creative arts, media, sports, education and training programmes that can inspire, motivate and engage our community. In 2015 we took over the running of our building which we obtained through the Community Asset Transfer with Bristol City Council.

Full Circle is well established in St Paul's, predominantly an Ethnic Minority population, working collaboratively with other organisations in the area. We have good relationships with the community, voluntary sector and statutory agencies. Our key objective is to promote local cohesion, cultural awareness and inter-generational work between the families that now live here.

To date we have supported our community with a provision of services for youth, elders and families. As we refine our services, guided by the generous Leadership approach, we would like to expand and develop the sustainability of our organisation. We work with the Ethnic Minority networks in Bristol and other organisations to develop our shared vision and objectives that further support our local community.

### Section 2c. Your Project:

The refurbishment of our Beggarswell Close Office/Space  
The replacement of the drains in the Docklands Community Centre

**Please use guidance to complete**

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Our project is integral to community development in Ashley Ward, directly addressing the provision, improvement, and operation of essential spaces. The refurbishment of Beggarswell Close and additional works at our Docklands community centre aims to offer affordable tenancies to local Voluntary, Community, and Social Enterprise (VCSE) organisations, ensuring accessible physical spaces for effective service delivery and sustainability. The project involves improving and enhancing our community buildings, creating a more conducive environment for VCSE organisations, contributing to the overall improvement of existing community infrastructure.

The refurbishment aligns with our commitment to supporting collaboration between diverse communities, making Beggarswell Close a focal point that brings representatives from Sub-Saharan Africa and the African-Caribbean community together, encouraging cultural integration and collaboration through shared community spaces. Moreover, the project supports at least two small start-up organisations, adding dynamism to the community, supporting the growth of new organisations within Ashley Ward.

<b>And/Or:</b>
<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"><li>• Describe the demands placed by development that this project is addressing:</li><li>• What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)</li></ul> <p>Our project directly addresses the growing demand for community spaces in Ashely, as we provide affordable tenancies for local organisations, alleviating the strain on existing facilities. Acknowledging the demand for inclusive spaces, our cultural integration initiative aims to bridge communities by providing a shared platform for representatives from Sub-Saharan Africa and the African-Caribbean community. Our “office hire/space rental” waiting list consistently indicates an increased demand for community spaces and services. Knowing this need ensures we are focused in our approach to address and help alleviate this issue.</p>
<p>iii. How will this project address the demands you’ve identified? What are the chief benefits that the project is designed to deliver?</p> <p>This project responds dynamically to community needs, offering adaptable spaces for VCSE organisations and for emerging entities. Innovative cultural integration enables collaboration among diverse communities, ensuring a responsive and supportive approach to emerging needs. The chief benefits include flexible, culturally enriched spaces, and a mentorship-driven ecosystem. This design ensures sustained community growth, empowerment, and amplification of impact for emerging organisations within the area.</p>

**2d(ii): S106-funded projects**

Please use guidance to complete

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Page 46

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

**Please use guidance to complete**

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Supports an increased demand for vital services	Increase in Membership and reach	Record new memberships, client bookings and footfall over a 12 month period after planned works completed
		Increased positive feedback from young people, service users and project facilitators.	Taking a pre project benchmark of feedback about our buildings from the users who deliver activities there and service user
		Broader range of intergenerational projects taking place in our building and community spaces managed by FCD	Measure and identify different activities that take place in 12 month period after planned works
<b>Outcome 2</b>	Support demand placed on community facilities, increased opportunity for community cohesion	Community engagement events	Gain number and demographic breakdown over 12 months after planned works to record any changes in local users/attendees
		Increase number of local residents and community groups using the hall	Measure number of bookings received by local groups and residents over 12 months after improvements
		People are happier in a warmer space	Gather user feedback regarding upgraded offices and spaces

<b>Outcome 3</b>	Annual savings on repairs	Reduce energy consumption	Saving money on plumbing and drainage costs, compared to previous years.
		Increased life expectancy	Building functions will have an increased life expectancy once it's replaced.
		Increased life/reduced maintenance on drainage system	The replaced drains in the building require less annual maintenance and increased life expectancy.

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

<b>Section 3a. Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	y



Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	y
LGBT people	na
Disabled people	y

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

Our project places a strong emphasis on inclusive design to guarantee high-quality access for disabled individuals. We are committed to integrating universal accessibility features in all capital projects, aligning with relevant standards. This encompasses wheelchair ramps, clear signage and accessible entrances, and facilities to ensure equitable access. We may collaborate closely with disability advocacy groups to inform our design, ensuring a comprehensive understanding of diverse needs. Consultations with disabled individuals will be conducted, ensuring their insights directly shape project accessibility. Our dedication extends to ongoing evaluations, promptly addressing any emerging access challenges and ensuring the sustained inclusivity of our capital projects.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

We actively engage the wider community through open forums, workshops, and surveys to gather diverse perspectives. Specifically, we focus on involving diverse communities and groups with Protected Characteristics under the 2010 Equality Act through targeted outreach, inclusive events, and partnerships with community leaders and groups. This approach ensures that our project not only reflects but also directly involves and addresses the unique needs of all community members, promoting a collaborative and inclusive development process.

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes		No	x Because the work we want to complete does not include changes to the structures of the buildings.
If "yes" please provide contact details	Name: Tel:			

	Email:
If “no” please state when you will know .	
	<b>Written confirmation of permission – please attach</b>

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

The centre manager and the board of directors have previously overseen a project where the Docklands centre was fully refurbished in 2019 with structural work included. From this we have increased our skills and knowledge in working with architects, surveyors, building companies / contractors and heating engineers.

Because of our previous experience we bring a robust set of resources and skills to ensure successful project delivery. Our team combines extensive experience in project management, community engagement, and development. Leveraging our knowledge of local dynamics and a history of successful collaborations, we employ stringent quality assurance processes. Regular assessments, feedback mechanisms, and comprehensive reporting are integral to our delivery strategy. We are well-connected within the community, maintaining strong networks with local stakeholders, councils, and relevant agencies. Our proven track record, coupled with a commitment to transparency and efficiency, positions us well to navigate challenges and deliver impactful outcomes for the proposed project.

<b>Section 4c. Delivery timetable and key events/activities:</b>									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
<b>Month/Period/ Year:</b>	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024	Oct 2024	Nov 2024
<b>Key Milestones:  Beggarswell Close Refurbishment</b>	Quotes gathered and contractors booked	Beggar Wells work started	Beggarwells work continued	Beggarwells work continued	Beggarswell work completed	New office space advertised for rental			
<b>Docklands Drainage System Replacement</b>	Consultations for replacement of drainage system	Quotes gathered and contractors booked	Drainage system replacement work to start	Drainage system replaced and complete					

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**Section 4d. Project Delivery Budget**

<b>Capital costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
<b>Replacement of drainage at Docklands Centre</b>		<b>£12k</b>							<b>£12k</b>
<b>Beggarswell Refurbishment</b>		<b>£20</b>							<b>£20k</b>
<b>Project Contingency</b>		<b>£3k</b>							<b>£3k</b>
<b>A. Total Project Capital Totals</b>		<b>35k</b>							<b>£35k</b>
<b>Revenue Costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>

Please use guidance to complete

<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>									

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	We may need to refine our approach by engaging in negotiations with selected contractors, ensuring alignment with our budgetary constraints while striving to accomplish our task.
30%	A strategic decision entails forgoing the replacement of drains at our Docklands Community Centre.
50%	Securing additional funding becomes imperative to guarantee the successful completion of the Beggarswell Close refurbishment, a crucial step in our commitment to enhancing community spaces.

Page 54

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	Yes
<b>How did you choose your final quote?</b>	We chose quotes from local contractors that we regularly use and trust. We have built relationships with these companies and as we are a charity, they give back to us in various ways, e.g.: prioritising maintenance, discounts on labour or materials. The quality of their work is proven and they ensure their prices are competitive offering the best value
<b>How have you calculated your revenue/ maintenance costings?</b>	Through quotes from local contractors
<b>Please provide evidence of the quotes you've obtained</b>	Happy to send quotes separately.

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b>	<b>Funding request 2</b>	<b>Funding request 3</b>
	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>
<b>Amount requested:</b>	March 2024	June 2024	September 2024

Please use guidance to complete

	£10k release	£15k released	£10k released
<b>Total CIL/S106 funding:</b>	£10k	£15k	£10k

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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## Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Remedial Work to Church Garden (public green space)

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Central Ward and Site is 21 St Stephen's Street BS1 1EQ (Old City)

1d. Summarise the project you want to deliver: (50 words maximum)

The project will address health and safety issues in the church garden and restore this premium green space in the heart of the old city to its former condition where members of the public and wheelchair users and people with disability challenges can safely enjoy the peaceful and relaxing surroundings.

1e: Fund Sources	How much are you seeking?	
CIL	£	12,000
S106	£	-
<b>Total:</b>	£	<b>12,000</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

**Saint Stephen's Church  
(PCC of Holy Trinity and Saint Stephen's, Bristol)**

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

Saint Stephen's is a living an active medieval church and garden with a worshipping community. The building and garden are open to the public and there is considerable footfall from visitors and the local community. The garden is a prime green space in the heart of the old city and many events take place which have included sleep overs to highlight homelessness, activities during school holidays for children and parents, the Old City Music Festival, engagement with refugee groups. The location will also be one of the prime sites for the Light Festival this year.

### Section 2c. Your Project:

Remedial work and improvements to Saint Stephen's church garden which includes repairing, replacing in some areas, and the levelling of pennant flagstone pathways which have become a trip hazard, together with the installation of drainage to resolve flooding on one of the pathways and to provide raised flower beds containing sensory plants for wheelchair users and people with disability challenges to engage in gardening work. The works will make the area safe and accessible for the general public and particularly for wheelchair users and people with disability challenges who regularly use this premium green space in the old city.

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Saint Stephen's medieval church and the adjoining churchyard garden provides an inviting and attractive green space open to the general public as a place for quiet, reflection and refreshments in the busy and built up area of the old city.

It also provides a therapeutic and significant contribution towards mental wellbeing in line with the 'One City Plan', and particularly the goal for the increase in the number of Bristol residents visiting a park or an open space at least once a week. It provides infrastructure in the old city where green space is limited and in high demand and, with additional development planned in the city centre, the demand on green spaces will increase.

The Bristol City Centre Development and Delivery Plan sets out the aim to increase the number of new homes to 2,500 and 750 new student beds over the next 10/15 years, and this means that our green space in the city centre will contribute significantly to the Bristol Liveable Neighbourhood strategy to give people access to better quality green spaces.

Our proposed project will improve this infrastructure by making our pathways safer and more accessible and, by improving the drainage, it will make this space more usable throughout the year.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The completion of this project will address the identified health and safety issues in a premium green space area that is regularly used by the general public which includes people with disability challenges.

The church garden offers significant benefits in providing an opportunity for people to relax, reflect and restore their wellbeing in the heart of an extremely active and busy location in the old city. Situated close to transport and adjoining the medieval church of Saint Stephen's, which is open to the public, alongside a unique onsite Spanish style café offering food and refreshments, the location is prime and is an asset to the City of Bristol.

We believe that this project is a step towards a more inclusive and accessible Bristol. By aligning our efforts with the Equality Framework for Local Government and the Equality Act 2010, we aim to create a welcoming, safe, and inclusive space that cherishes the diversity of our community.

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Page 61

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Improved access to the space for wheelchair users and people with mobility challenges	Increased use	Attendance Records
		Monitoring health & safety records	Safety and Accident Reports and Risk Assessments
<b>Outcome 2</b>	Making the space available for diverse community groups and events	Increased use	Attendance Records
			Record of Events
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	No - We have a leadership team called the PCC (Parochial Parish Council) and have people from Black, Asian and LGBT groups who worship at our church. A number have joined different activities and projects and we are working towards encouraging them to take leadership roles in the church. Our community covers a diverse group of people and we have regular attendees, many of whom come from Hong Kong, Afghanistan, India, Pakistan, and African countries.
LGBT people	No - We have members of our groups and congregation who identify with being part of the LGBT+ community and our church supports and undertakes same sex blessings.
Disabled people	No - We encourage people with physical and mental health disabilities to attend our church services and community groups. This particularly includes people living with dementia and their carers. Older people are also supported by having an older person lead within the church leadership and specific activities such as a weekly lunch club.

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**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

The levelling of the pathways in the church garden and elimination of flooding due to heavy down pours of rain which we are now experiencing will provide safe access for wheelchair users, as well as people with disability challenges and vulnerable elderly people, who will be able to enjoy the quiet surroundings and green space that our unique garden provides right in the heart of the old city.

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

We have a team that maintains the church garden throughout the year, growing summer bedding plants from seed and cuttings and planting daffodil bulbs and shrubs ready for the Spring. The team consists of church members and refugees who the church supports, offering ministry and conversational English-speaking courses for the past two years. The garden is accessible by all members of the public and provides seating and a quiet environment in the busy city centre. The proposed works will ensure that the garden is accessible and enjoyed by wheelchair users and people with disability and age-related challenges.



## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	The church building and church garden is vested in the incumbent in their corporate capacity as a corporation sole.		
Have you got their permission to deliver this project?	Yes	✓	No
If “yes” please provide contact details	Name: Revd Kathryn Campion-Spall Tel: 0117 922 5267 Email: <a href="mailto:rector@bristolharboursidechurches.org">rector@bristolharboursidechurches.org</a>		
If “no” please state when you will know .			
	<b>Written confirmation of permission – please attach</b> ✓		

Page 65

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p><i>200 words maximum</i></p> <p>The project will be overseen by the Revd Frances Houghton in the capacity of Project Manager who has 30 years’ experience with other projects, including recently being on the lead team of the Hartnell Project which has successfully delivered the internal refurbishment of our medieval Grade 1 Listed church building. In addition, Frances has also been the Project Manager for the</p>
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recent church café refit which offers food and refreshments to visitors to the church and garden. The project requires a DAC Faculty which gives permission for the works to go ahead, monitors progress and signs off satisfactory completion. The project will be delivered through regular onsite supervision by the Project Manager to maintain quality assurance and the successful completion of the works commensurate with the works specification. Regular work related progress reports will be produced for the PCC.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	April 2024	May 2024	June 2024						
<b>Key Milestones:</b>	Faculty granted. Instructions to Contractor. Purchase of materials and supplies.	Commencement and progression of works in the following stages: 1. South path 2. North path 3. Installation of soak away on the lawn adjoining north path	Completion of final stages of works: 1. Filling lower lawn areas with topsoil and re-seeding lawn 2. Installing three raised flower beds alongside north path 3. Signing off completion of the project.						

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Ground Works	£12,000	£12,000							£12,000
Ground Works				£864	PCC				864
<b>A. Total Project Capital Totals</b>									<b>£12,864</b>
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>									

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<p><b>% reduction</b></p>	<p><b>Management of project</b></p> <p>We hope that the Area Committee will sanction the funds for this important and efficacious project in the old city of Bristol to ensure that wheelchair users and people with disability challenges can get easy access to the church garden. If there is a shortfall, then we will undertake as much of the work that is possible. However, we are conscious that, because of the health and safety issues, partial works would create difficulties in fully achieving our goal of making this premium green space safe and accessible to everyone.</p>
<p>10%</p>	
<p>30%</p>	
<p>50%</p>	

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	We have given the specification to two contractors.
<b>How did you choose your final quote?</b>	On reputation, price and our own experience with this contractor who has completed similar work for us in the past.
<b>How have you calculated your revenue/ maintenance costings?</b>	Upkeep of the garden is provided by volunteers and any ongoing routine maintenance requirements is sanctioned and paid for by the PCC.
<b>Please provide evidence of the quotes you've obtained</b>	See two quotes, plan and photos included in this application.

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b>	<b>Funding request 2</b>	<b>Funding request 3</b>
	<b>(April 2024)</b>	<b>(May 2024)</b>	<b>(June 2024)</b>

Please use guidance to complete

<b>Amount requested:</b>	£6,000	£5,000	£1,000
<b>Total CIL/S106 funding:</b>	£12,000		

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:** Tenants Hall Development (Bristol Somali Resource Centre)

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	X
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** **Lawrence Hill Ward (Avonvale Rd )**

**1d. Summarise** the project you want to deliver: **(50 words maximum)**  
To redevelop the site of the dilapidated Tenants Hall in Lawrence Hill to deliver an inclusive, sustainable community centre for local people in overcrowded housing in a deprived ward, along with a minimum of 13 flats/ maisonettes (social housing targeted at local people on the Housing Register).

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	150,000
S106	£	
<b>Total:</b>	£	<b>£150,000</b>

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation: Bristol Somali Resource Centre**

### **Section 2b. Your Organisation:**

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

BSRC supports local socially disadvantaged people, in particular (but not limited to) the Somali community. We assist with reducing economic, health, cultural and language barriers. Our 'one stop' service provides free, impartial information, advice, and guidance on issues including welfare, housing, education, wellbeing, employment, debt, volunteering and other social and health needs. BSRC also organises employment workshops and social activities to help reduce isolation. These include ESOL classes, mental health support groups, women's activities and specific activities to reduce isolation and improve wellbeing for Somali elders who are not accessing mainstream services due to cultural and language barriers.

### **Section 2c. Your Project:**

The aim of the project is to redevelop the site of the dilapidated Tenants Hall in Lawrence Hill to deliver an inclusive, sustainable community centre for local people in overcrowded housing in a deprived ward, along with a minimum of 13 flats/ maisonettes (social housing targeted at local people on the Housing Register).



**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

This community-led project supports development in the area and meets identified local needs. It also meets all the technical criteria outlined in 2d(i) of the Guidance eg in terms of good design, prioritising disability access, sustainability and value for money. It has been visioned and designed based on the expressed wishes and aspirations of local people, and in particular the Somali community, and qualitative and quantitative ward data has been used to inform the design. Local people (mainly from the Somali community) had been lobbying the Council for additional facilities for many years, in particular wanting a communal space where they (particularly tenants of high rise blocks) can meet in a safe and culturally appropriate setting (in terms of language support, halal food etc.) A number of consultation meetings and surveys have been held by BSRC to develop the plans, and a steering group of local residents and community organisations has been overseeing every stage of the design.

The main aim for the Community Centre part of the development, (for which we are seeking CIL funding), is to address the needs of families in the densely populated ward of Lawrence Hill, where 16.6% of people are living in overcrowded accommodation (much higher than the Bristol average) and 44.3% are in social rented sector (Ward Profile 2023). Particular local need arises from the density of existing housing, high rise blocks without communal or outside space, which is being compounded by significant amount of current and proposed brown field development in the Local Plan.

Lawrence Hill is the ward scored as being most at risk in the Cost of Living Crisis assessment undertaken by the Council in 2022 (looking at indicators such as child poverty, income deprivation, mental wellbeing and food insecurity) and 46.6 % of residents live in low income household compared to 16.2% in the rest of the City-statistics

which have informed the development. Increasingly high levels of mental health issues, particularly anxiety and stress (often linked to poverty) have been identified in the people seeking advice and support from BSRC over the past few years. Other needs identified in consultations and surveys carried out by BSRC include a requirement space for young people in overcrowded flats to do homework, for wellbeing/mental health support groups to meet, and for a safe, culturally sensitive space and café/meeting place for older people, mothers with children with SEND, and people who are socially isolated in their homes. The development will provide a sustainable solution to these needs as BSRC has a 999 year lease on the land and the community will manage a new asset.

The need for more social housing (2+ bedrooms) is also regularly raised and the development will, in a small way, address the every increasing number of people on the Housing Register, as all the units built will be social housing at affordable rents, and available only to local people on the Housing Register.

Ward councillors have been involved from an early stage and are very supportive of the development, and the land belongs to the City Council, but has been unused for decades, and officers are very well aware of the project and are supporting each stage.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The Community Centre will provide a safe space for existing groups to meet, such as the Barton Hill Activity Club for young people in school holidays, but also new space for children/young people in overcrowded homes to do their homework, for elders to learn English and socialise safely, for people with mental health issues to join wellbeing groups, and space for the parents of children with SEND to meet together and share support. Some of these groups will be facilitated by BSRC, but others will be run by local partner organisations renting space. It will also be possible for local people to rent space for celebrations, parties etc. improving community cohesion, and there will be a community café providing an extra space to tackle isolation . As well as the lack of communal space in highrise flats and overcrowded homes for socialising and studying, there is a need for those people in work required to undertake homeworking, to rent a desk space if they do not have an adequate space in their home.

In addition to the Community Centre, the new social housing units (funded separately through a Housing Association) will help to in a small way to address the local housing crisis by providing at least 13 flats/maisonnette for local families on the Housing Register.

Page 75

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
N/A			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 76

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Community Centre is well used by local groups	At least 20 organisations / groups hiring space in the first year	Booking Register
		At least 5 new wellbeing/mental health support groups run by	Booking Register

		BSRC available to community members	
<b>Outcome 2</b>	Community Centre is used by a significant number of local people to reduce isolation, promote their well being and get advice and guidance	At least 2000 visits to the Centre in the first year.	Signing in database
		A 5% increase in the numbers of people getting advice or information from BSRC	BSRC database
<b>Outcome 3</b>	Café space is leased by a local organisation and open at least 5 days a week	Contract agreed with cafe	Quarterly usage returns from cafe
		Community Café Open 5 days a week and for events at weekends	

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	Tick to confirm
completed and attached	X

#### Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	Y
LGBT people	N

Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Ensuring accessibility has been at the heart of the design process and many discussions have taken place at the Steering Group about supporting access for wheelchair users and other Disabled people (both to the Community Centre and the housing) on a site that has a distinct level change. The Chair of WECIL (who provide access support ) is on the Steering Group and is also a BSRC trustee. The designs are intended to meet BCC Environmental Access Standard, and in some instances to go beyond them to ensure full inclusion. Several parents of Disabled children have also been involved in the design process, as they intend to use the community centre space, and so there have been discussions about how to meet the needs of groups including disabled children (eg sensory spaces). BSRC took advantage of the expertise of Disability Rights UK in the initial phase of the Community Resilience Funding bid process , but will enlist the support of WECIL's Inclusion and Access team (WAIT) to look at the plans prior to them going through the formal planning process, and again once construction is starting.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

BSRC has worked extensively with the community over this initial stage of the project. We established a Steering Group early on, which includes representation from the local mosques, church, VCSE groups and local Barton Hill History Group, as well as local residents. This has met regularly, and gets detailed briefings from the architect and other partners, and the Steering Group has been able to actively input to the design phase. In addition, we have already held 3 large open consultation events, supported by Black South West Network, to enable local residents and VCSE groups to input to the project. These have been well attended by residents, local groups and local councillors etc. so there has been a high level of co-production in the initial phases. In order to support wider community engagement, BSRC have also conducted surveys, and written articles in the Up Our Street magazine which goes to every household in Easton and Barton Hill and has asked for feedback.

BSRC engages with equalities communities as part of its core function, and the majority of people attending its consultation events are from, or represent, the Somali Community. We also have an active partnership with Black South West Network who have been supporting the consultation work and writing up the outcomes and feedback. As a member of the City-wide Equalities Forum and as active partners in a number of delivery activities, BSRC also works closely with Disabled people's groups (eg WECIL), refugee organisations (eg Bristol Refugee Rights) and older people's groups and is part of a new and innovative partnership delivering youth activities in the area.

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	X	No	



If “yes” please provide contact details	Name: Bryony Stevens Tel: 07464 536973 Email: bryony.stevens@bristol.gov.uk
If “no” please state when you will know .	Preferred bidder status agreed. Awaiting lease (draft Heads of Terms under negotiation ) from BCC
	<b>Written confirmation of permission – please attach</b>

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Whilst BSRC has not undertaken a development like this before, it is a Registered Charity with strong reserves and sound governance, that has been operating in the area since 2009, and has an excellent reputation for the delivery of advice services. It has a strong Management Committee with expertise in governance, budgeting etc. BSRC has appointed a Project Manager, with considerable experience of community led housing development, and architects (one50studio) with considerable experience of community-led projects to carry out the initial stage to RIBA2, and initially had the support of Bristol Community Land Trust. Working with Lloyds, we are now looking at the best management structure to run the Community Centre in future to ensure it does not detract from the core advice function of BSRC. It is envisaged that a partnership arrangement will be entered into with other local groups, but it is not yet clear whether they will be part of a new governance structure. The Steering Group overseeing the initial stages consists of residents and community leaders, but also professionals with community-led housing background, and an ex-councillor with planning experience. Bristol City Council is leasing the land and officers have been proactively involved at every stage of the process, and at the moment are overseeing the demolition process.

The building work (including the Community Centre) will be managed by an established Housing Association with a strong track record, with whom BSRC will draw up a partnership agreement, and who will draw down national funding for the flats from Homes England. They will have considerable experience of housing development and will have robust quality assurance and procurement processes, and will use their in-house expertise to manage the build. Expressions of Interest have been developed and the selection of the successful Housing Association will take place in mid Feb.

<b>Section 4c. Delivery timetable and key events/activities:</b>										
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.										
<b>Month/Period/Year:</b>	Feb 2024	April 2024	April 24	May/June 24	July 24	Jan 25	July 2025	Nov 2025		
<b>Key Milestones:</b>	Housing Assoc partner appointed	Confirm architects, develop Planning application	Community consultation event	Final plans agreed.	Planning application submitted	Pre-commencement work	Start on site	Completion		
	Steering Group Meeting	Steering Group meeting	Draft plans available for consultation	Contract with Housing Assoc agreed	Governance structure agreed					
				Steering Group meeting						


**Section 4d. Project Delivery Budget**

<b>Capital costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	<b>Amount of CIL requested</b>	<b>Amount of S106 requested</b>	<b>Other funding – secured</b>	<b>Source of funding</b>	<b>Other funding – not secured</b>	<b>Source of Funding</b>	<b>When will this funding be secured?</b>	<b>Total Income</b>
<b>Community Centre building costs</b>	<b>£550k</b>	<b>£150k</b>				<b>£400k</b>	<b>Community Ownership Fund(£250k) Clothworkers and other trusts (£150k)</b>	<b>End 2024</b>	<b>£550k</b>
<b>Internal capital costs (fittings etc)</b>	<b>£297k</b>					<b>£297k</b>	<b>Community Resilience Fund (£197k) Housing Assoc (£100k)</b>	<b>2024</b>	<b>£297K</b>
<b>A. Total Project Capital Totals</b>									<b>£847K</b>
<b>Revenue Costs</b>		<b>Funding sources</b>							

Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>	N/A								

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

% reduction	Management of project
10%	Seek alternative funding sources
30%	Seek alternative funding sources
50%	Seek alternative funding sources

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	PROVAL calculations used Desk top exercise by Building Surveyor. Awaiting funding for site visit and full calculations. Quotes etc can not be sought until final Planning Permission is agreed.
<b>How did you choose your final quote?</b>	
<b>How have you calculated your revenue/ maintenance costings?</b>	Revenue costs not sought from CIL. Community Centre Business plan being developed based on benchmarking of local centres. Revenue costs based on Project management fees.
<b>Please provide evidence of the quotes you've obtained</b>	

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b>	<b>Funding request 2</b>	<b>Funding request 3</b>
	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>
<b>Amount requested:</b>	Jan 2025	July 2025	Nov 2025

Please use guidance to complete

<b>Total CIL/S106 funding:</b>	£50k	£50k	£50k

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

BHABC Roof

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** Lawrence Hill

**1d. Summarise** the project you want to deliver: **(50 words maximum)**

Started in 2007 for young people in Barton Hill and the surrounding area, the club is run by local volunteers and has 550 members. The building the club operates from is well maintained by the volunteers and club members but desperately needs a new roof to the gym area.

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	29833
S106	£	
<b>Total:</b>	<b>£</b>	<b>29833</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

Wellspring Settlement

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

We are a source of inspiration, contributing towards strong dynamic communities where everyone has a good quality life

We are locally driven and seek to reduce social isolation; causes as well as effects. We strive to offer quality provision that inspires, provides opportunities through activism/volunteering and celebrates the diversity and strengths of our communities.

We are a service delivery organisation focused on supporting our communities in three key areas:

- Person centred, community informed, services that tackle poverty and health inequalities
- Community Voice that celebrates the communities and the work we do
- Investment in sustainability and resilience – People, Money, Buildings.

### Section 2c. Your Project:

The project is to carry out essential improvements works to one of our buildings, The George Wills Hall (Dug Out) which is home to our boxing club. There is a section of the building that needs a complete new roof covering.

The building which houses the boxing club is a community building, owned (through the Barton Hill Settlement board of Trustees) and run by local people. It is a building that was gifted to us for the communities of Barton Hill.

The Boxing Club was set up and is run by local volunteers 10 years ago, supported by Barton Hill Settlement. It was immediately very popular and local volunteers are now trained in all relevant coaching qualifications and skills. The Club is on the amateur Boxing Club circuit, entering and often winning competitions. The diverse local community is supportive and involved in the club. It is notable that local Somali, white British as well as many of the other communities' young people are equally involved, as are their parents. Other residents support the project too and are actively involved especially on show nights. The Club has expanded into organising a range of fitness classes to meet local demand, which has increased due to the numbers of new dwellings in the area.



**Please use guidance to complete**

The building is looked after and maintained by a team of volunteers who clean, do basic maintenance and decorate the building. However, the section of the building we are applying for is unusable due to the many leaks in the roof. The roof is leaking in several places and is now beyond, patching repairs. The water ingress in the winter effects sessions and has started to cause damage to some of the ceilings and equipment. It is a bit soul destroying for the volunteers when they have worked hard to decorate, to see their work spoilt by a leaking roof. The improvements will enable us to increase the numbers of sessions in the winter months and thus increase the numbers of local people using the premises. We will be able to accommodate the growing number of younger people in the area.

The work itself will be to completely re-cover the roof of the gym area, where the leaks are. The improvements will allow the volunteers to redecorate the area and start using the space again.

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The Dug out building is a very important local resource. The main Hall is used regularly by large numbers of local people. The Gym area is currently under used because of its condition.

Having the roof repaired and the Gym area redecorated (by Volunteers) will enable us to increase the club sessions. There will be fitness and gym sessions as well as the existing boxing sessions, thus increasing the numbers of local people using the premises. We will be able to accommodate the growing number of younger people in the area.

More appropriate and fit for purpose facilities will encourage more people with mental health and physical barriers to access the club and activities. For example, someone building up confidence to attend sessions is more likely to make the first leap if the premises are clean, dry and welcoming. A dark, damp building can quickly exclude first time visitors.

The increased sessions will enable more young people, from a wider mix (gender and race) to access the facilities. Joint goals, shared values and club rules will lead to improved cohesion.

**And/Or:**

<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"><li>• Describe the demands placed by development that this project is addressing: The increase in the numbers of dwellings locally has led to greater demand for internal spaces for sport and fitness. Many of the residents are on low incomes so cannot afford the costs of leisure centres or gyms. Many of the sessions we will be offering at the club will be free for individuals and any paid for sessions will be affordable (typically, boxing sessions with coaches cost as little as £1 per session)</li><li>• What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans) We carry out community conversations regularly (1000+ in the last 18months) and there have been consistent requests for more of this kind of activity identified within these conversations. Our Youth work teams have consulted with younger people about the design and use of our new youth hub. What has become clear from this consultation is that whilst the Youth Hub will deliver a drop in and meeting space, it will not be suitable for providing the sporting activities that the growing number of young people want.</li></ul>
<p>iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver? By being able to use the second part of the building we will be opening up a second area for keep fit, Tai chi and other sports activities. Our Physical Activities Co Ordinator, who receives referrals through our Social Prescribing Team to work with health conditions and long-term physical challenges, will be able to utilise the new space to run an increased number of group sessions.</p>

**2d(ii): S106-funded projects**

<p>Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)</p>

Please use guidance to complete

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Complete building works	Roofing work complete	Completion certificates and guarantees
		Decoration finished	Photographs (before and after) these will also be added to our Website.
<b>Outcome 2</b>	Improved wellbeing for people accessing the building locally	People accessing the building report that their mental and physical health has benefitted from using the facilities and that they are more aware of the benefits of fitness and health to their general wellbeing.	Case study Volunteer testimonial Timetable of activities

Please use guidance to complete

<b>Outcome 3</b>	Levels of cohesion for people accessing the building	People are able to meet and train with others from different ethnicities and cultures.	Case study Volunteer testimonial Timetable of activities

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](https://www.bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	<b>Y/N</b>
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

The building is ground floor only and fully accessible inside. There is an accessible ramp to the main entrance and an accessible toilet in the Main Hall.

Many of the fitness classes we are planning will encourage those with disabilities to take part with some sessions for wheel chair users and those with less mobility. The sessions organised by our Physical Activities Co Ordinator often cater for people who are less physically able.

We are applying for wheelchair accessible gym equipment which will be located in the space we are refurbishing.

### Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?



Most of the Wellspring Settlement Board are local residents.

We frequently ask all local communities what they want from us and about our services. Each service does this appropriately, e.g. our Family Centre ask carers each session and have monthly Parents in Partnership sessions where parents talk about all our services and what they want in the future.

Our Community Engagement Team network across the ward finding out what people want and helps them make it happen. Results from engagement activities go into our planning cycle quarterly. Some adjustments to services are immediate and some involve longer term planning such as recently sourcing funding to redevelop the Swan Pub, turning it into a Youth Centre. The purchase of the pub and the need for a youth centre came directly from calls from our communities.

Our Community Engagement Team carry out community conversations regularly (1000+ in the last 18months) to help us to be steer our programmes and projects. We use our activities like summer fun days for informal consultation.

We are responsible to the local community, primarily Barton Hill and surrounding areas, to all ages, ethnicities, genders, class etc and regularly check our engagement against the local demographic profile.

Page 97

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Wellspring Settlement		
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact details	Name: Paul Simpson Tel: 0117 9556971 Email: paul.simpson@wsb.org.uk		

If “no” please state when you will know .	
	<b>Written confirmation of permission – please attach</b>

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

**Managing the project**

Wellspring Settlement will be managing this project.

The Settlement Board of Trustees, predominantly local residents, will have ultimate responsibility. Named senior staff responsible will be Paul Simpson, managed by Beth Wilson.

Paul was responsible for both the building of the Light House and the refurbishment of Joan Johnson House at Wellspring Settlement. Paul and Beth are working on the redevelopment of the Swan pub into a youth centre. This is now gone through design, planning and procurement, with the contractors appointed and on site.

Paul Simpson has degrees in both Construction Technology and Construction Management with 15 years' experience of multi million-pound construction and civil engineering projects at Project and Construction Management levels. He has a NEBOSH Diploma in Safety and Health (2016) and recently completed a Construction Design and Management - CDM Regulations course, with CPD Accreditation and IOSH Approval.

We will hold a pre contract site meeting with the successful roofing contractor to ensure we have outlined standards, quality assurance requirements, risk assessments and method statements. We will inspect the work at regular intervals and on completion and will only release final payment on receipt of work quality and materials guarantees.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

<b>Month/Period/ Year:</b>	March 2024	April 2024	May 2024	June 2024					
<b>Key Milestones:</b>	Appoint contractor and agree shut down times for Boxing Club.	Pre site meeting and start on site.	Complete roofing works	Decorate internally					

Please use guidance to complete


Page 100

**Section 4d. Project Delivery Budget**

<b>Capital costs</b>		<b>Funding sources</b>							<b>Total Income</b>
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	
Covering of roof with box profile roof sheeting	25936.08	25936.08							<b>30624</b>
Materials for internal decoration	1100	1100							<b>1100</b>

Please use guidance to complete

Project Management (Paul Simpson 30 hrs in total)	1257	1257							<b>1257</b>
Contingency	1540	1540							1540
<b>A. Total Project Capital Totals</b>	<b>29833</b>	<b>29833</b>							<b>29833</b>
<b>Revenue Costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>	<b>29833</b>	<b>29833</b>							<b>29833</b>

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
--------------------	------------------------------

**Please use guidance to complete**

10%	With this reduction we could still deliver on the roof but would have to use the internal income to pay for the gap and try to find income for the decorating elsewhere.
30%	This reduction takes the income significantly. If we took off the costs for the co-ordination, decoration and contingency, we might be able to reduce the quality of the roofing material, but this would affect the warranties and guarantees.
50%	Would not be able to deliver.

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	Yes, we obtained three quotes
<b>How did you choose your final quote?</b>	<p>We have prepared a specification against which all three contractors tendered. We checked the quotes for any discrepancies or omissions; there were none found. We used our standard procurement procedure and selected based on</p> <p>Price – 70%                      Methodology – 7.5%                      Health and Safety – 10%                      Resourcing – 5%                      Quality and Contract Management – 7.5%</p> <p>All three contractors scored around the same on Methodology, Health and Safety, Resourcing and Quality and Contract Management. This allowed us to go with the lowest quote.</p>
<b>How have you calculated your revenue/ maintenance costings?</b>	Maintenance will be carried out by the boxing club volunteers
<b>Please provide evidence of the quotes you've obtained</b>	Attached.

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

Please use guidance to complete

	<b>Funding request 1</b> <b>April 2024</b>	<b>Funding request 2</b> <b>May 2024</b>	<b>Funding request 3</b> <b>June 2024</b>
<b>Amount requested:</b>	20000	6881	2952
<b>Total CIL/S106 funding:</b>	20000	6881	2952

Page 104

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC423P24	Eligible: Y	
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## Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Portway Lane Open Space - Improvements

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Central Ward

1d. Summarise the project you want to deliver: (50 words maximum)

Improvements, creation of additional pedestrian entrance onto Portway Lane, refurbish shrub beds, provision of seating, picnic benches and bins.

Total project cost £60,769 of which capital £43,327, commuted sum £17,442

1e: Fund Sources	How much are you seeking?	
CIL	£	15,000
S106	£	
<b>Total:</b>		<b>15,000</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Redcliffe & Temple Business Improvement District

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

**Bristol City Council** is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

### Section 2c. Your Project:

Supply and install, create new entrance gap through wall onto Portwall Lane, new dig tarmac path (no dig construction) 2.5m wide 9m long to connect to new entrance, 2 no. metal picnic benches on concrete plinth, 2 no. wood/metal ornate seats on concrete plinth, 2 no. metal litter bins. To refurbish existing shrub beds on the north and east boundaries.

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The amenity area will be upgraded with refurbished planting, new entrance, seating and picnic tables

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

There is increasing demand in this area due to more residential units together with office accommodation being created in Redcliffe and Temple

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 109

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	More people using and enjoying the park especially during the working week	More people	Feed-back from Redcliffe and Temple Business Improvement group, amount of litter collected in bins.
<b>Outcome 2</b>			
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

The project will provide additional seating for resting and include a wheelchair accessible picnic table.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Redcliffe & Temple Business Improvement District are actively involved in the design and are providing the majority funding

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project.



<b>Section 4c. Delivery timetable and key events/activities:</b>									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
<b>Month/Period/ Year:</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>						
<b>Key Milestones:</b>									
Project Work up	Done								
Identify & secure additional funding	Done								
BCC internal Approvals	X								
Finalise Design / Brief	X								
Procurement	X								
Delivery	X								
Handover	X								

## Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Improvements	£43,327	£5,000	0	£38,327	R&T BID	0	0	Now	£43,327
<b>A. Total Project Capital Totals</b>	£43,327								£43,327
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Maintenance	£17,442	£10,000	0	£7,442	R&T BID	0	0	Now	£17,442
<b>B. Total Revenue Costs</b>	£17,442								£17,442
<b>Combined Capital and Revenue Costs (A + B)</b>	£60,769								£60,769

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	Reduction in seating
30%	Reduction in seating and bins
50%	As above

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	No, cost calculation from past experience of capital works and maintenance
<b>How did you choose your final quote?</b>	NA
<b>How have you calculated your revenue/ maintenance costings?</b>	Experience of managing parks and green spaces
<b>Please provide evidence of the quotes you've obtained</b>	NA

**Section 4g. CIL/S106 Payment release schedule**

**Please use guidance to complete**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>	FY 24/25		
<b>Total CIL/S106 funding:</b>	£15,000		

Page 116

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By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**

Please use guidance to complete



# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

The Coach House Refurbishment Project – Phase 1

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	X
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** Ashley

**1d. Summarise** the project you want to deliver: **(50 words maximum)**

BSWN are planning a refurbishment of the Coach House. The building is in a poor condition, much of it is inaccessible, and it has a poor thermal rating. It has also been rated High Risk in a recent fire risk assessment. The refurbishment will address these issues.

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	100000
S106	£	
<b>Total £</b>		<b>100000</b>

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation: Black South West Network (BSWN)**

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

BSWN's over-arching intent is to build dynamic, independent, and strong Black and Racially Minoritized communities, businesses, and organisations that can flourish through releasing their agency and economic, social, and cultural capitals.

To deliver this, BSWN undertakes community-led research to identify needs and solutions. From this data we develop services and policy recommendations for local and regional state actors. BSWN's services include enterprise and social enterprise development, including the provision of incubators, offices, and targeted programmes of support. VCSE sector development services including business and leadership development, and cultural inclusion services including workshops, performances, and community building activities looking at identity, belonging, and place.

### Section 2c. Your Project:

BSWN are seeking to refurbish the Coach House into a Centre for Black Enterprise and Culture. We have received cabinet approval for a 125-year lease on the building and have had plans for the refurbishment drawn up by Askew Cavanna Architects. The community have been consulted on these plans and a full planning permission application was submitted to Bristol City Council in September 2023. The refurbishment will be undertaken in 3 phases, with Phase 1 addressing fire safety issues, accessibility issues, poor thermal performance, and urgent repairs. It will also install the structural development for future phases.

When fully refurbished, the Centre for Black Enterprise and Culture will feature 22 office and studio spaces, a business incubator space, meeting/training rooms, a cultural resources space, a large cultural events and exhibition space, and a restaurant. The Centre will offer a range of services to the community including enterprise and social enterprise incubation, development and growth programmes, VCSE sector development programmes, cultural heritage exhibitions, performances, activities, and workshops to support cultural inclusion and community building activities, and an onsite restaurant/hospitality incubator run by and supporting catering entrepreneurs from the community.

**Please use guidance to complete**



**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

- i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The project will significantly improve an existing community centre in Area 4, the Coach House. The building is in a poor condition, much of it is inaccessible, and it has a poor thermal rating. It has also been rated High Risk in a recent fire risk assessment. These issues will be addressed in Phase 1 of the planned three phase refurbishment. This application relates to Phase 1.

Phase 1 will cost £802,000 inclusive of VAT. This includes addressing of key fire safety issues identified in a Fire Risk Assessment undertaken in 2021 that put the centre at risk of closure. These include inadequate escapes routes, inadequate emergency lighting, inadequate fire doors, and an inadequate fire alarm system. Phase 1 will also address the issues in the Condition Report 2020, which indicates that, without undertaking priority repairs, particularly in relation to water ingress, the internal areas will become unfit for use. That these are issues highlighted in a Condition Report in 2015, which were not addressed by the previous leaseholder, increases the dilapidation of the building over time and the urgency of these repairs in the short-term.

As well as addressing these issues and the refurbishment of offices and a meeting room, Phase 1 includes the installation of a lift in a new central foyer that will make the first floor of the building fully accessible and create the infrastructure for a fully accessible second floor that will be added during Phase 3. It will also include the installation new, fully accessible toilet facilities and a new hybrid VRF heating and cooling system to improve the carbon footprint - an Environmental Impact Assessment of the full refurbishment has been carried out by Bristol City Council. Once completed, the full refurbishment will reduce carbon emissions by 25%.

Phase 2 will include the complete refurbishment of the ground floor, including a new, double height entrance/reception area, range of offices/co-working spaces and studios, the introduction of the community cultural resources space, an expansion of the existing café into a restaurant and secondary access works to the first floor.

Phase 3 will include the complete refurbishment of the first floor and the 'cottage' element, including more office/co-working and studio space, meeting/workshop spaces, a tenants' kitchen and refectory/breakout space, and the building of an additional storey to provide the large cultural events, workshop, and exhibition space.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

The proposal for the refurbishment of the Coach House has arisen from extensive research and consultation by BSWN with the Black and Racially Minoritized communities across the area that demonstrate the need and demand for it. Additionally, according to the Cabinet Report submitted by officers as part of the CAT process, 'the Centre for Black Enterprise and Culture project, with its location adjacent to a disadvantaged community of inner east – central area of the city, has a strong synergy with the Bristol One City Economic Recovery and Renewal Strategy published in November 2020, whose core aims include i) enhancing the economic and social wellbeing of every community, ii) supporting businesses to recover from the crisis and ii) targeting place based intervention on areas with communities experiencing long term deprivation – with the cross-cutting themes of inclusion and sustainability.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

In delivering the services described above, the Coach House will develop strong and resilient Black and Racially Minoritized Business, VCSE, and Cultural sectors and communities across Area 4 and Bristol as a whole. It will engage a wider range of people with the cultural heritage of the city's Black and Racially Minoritized communities contributing to both a sense of belonging and inclusion as well as cross-community building and learning. It will also significantly increase the range of accessible provision for aspiring disabled entrepreneurs, social entrepreneurs and those seeking to engage in cultural heritage activities.

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Developing strong and resilient Black and Racially Minoritized Business, VCSE, and Cultural sectors	350 Black and Racially Minoritized led organisations supported each year.	Annual Service Agreement Report to Bristol City Council.
<b>Outcome 2</b>	Engaging a wider range of people with the cultural heritage of the city's Black and Racially Minoritized communities	200 people attending cultural heritage & community building events each year	Annual Service Agreement Report to Bristol City Council
<b>Outcome 3</b>	Increasing accessibility of community facilities in the area	Number of disabled people using the Coach House to be 15% of total.	Event/programme registration and attendance data. Reports from BSWN CRM Database

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic	Y

people	
LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Currently, the first floor of the Coach House and the first and second floor of the adjoining cottage are not accessible. Phase One of the refurbishment will address this issue. An Equalities Impact Assessment has been undertaken by Bristol City Council on the proposed refurbishment, it states that 'the Centre has been designed with good accessibility for Disabled people with physical impairments throughout and creating a friendly, supportive environment for people with mental health problems or learning difficulties fully in mind, e.g. from BSWN staff dedicated to the Hub and the Enterprise Team, who will work 1to1 or with smaller groups. The outline business case shows how easy, safe access will be provided to the building, and the reception area, café/restaurant, training kitchen and business co-working space on the ground floor. Access to the two upper floors and annexe, including fully accessible toilets and rest areas on each floor, will be provided by means of a lift. The refurbishment plans demonstrate that the building will meet the Council's Environmental Access Standard.'

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

BSWN has undertaken research with the Black and Racially Minoritized community in relation to the Coach House. These include research into the needs of Black and Racially Minoritized businesses, social enterprises, charities, and cultural producers. We have also run community consultation exercises regarding the plans for the refurbishment. We are currently consulting the community regarding the cultural heritage services we intend to provide. We undertake user evaluations of all our service provision to aid in their development and improvement. In terms of the Coach House, we run a User Group of tenants and users of our other services that meets 6 times a year. All of our research and consultation processes take an intersectional approach focussing on Black and Racially Minoritized groups with intersecting protected characteristics and equalities communities designations e.g., Black women, Disabled Black people, Black elders, Black young people, etc.

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Steve Matthews Tel: 07810 506511 Email: steve.matthews@bristol.gov.uk		
If "no" please state when you will know .	NB: Whilst Bristol City Council and its Cabinet have approved the project Planning Permission is required to undertake the works. It is anticipated that a decision will be given on this in September 2024, if not sooner.		
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

BSWN will continue to work closely with Askew Cavanna Architects on a Design and Build basis to ensure that the necessary expertise is brought to bear on the capital works. Their team will work closely with our Operations Manager to ensure the smooth delivery of Phase 1. The governance and management will be overseen by an Executive Sub-committee of the BSWN Board including members with legal, financial, and property development expertise as well as the BSWN Director and Project Lead for the refurbishment. BSWN utilise a Strategic Coach House Steering Group including members from WECA, Bristol City Council, the West of England LEP, NLHF, and the University of Bristol, all of whom have extensive experience in large capital projects.

BSWN have been delivering business support and incubation services to Black and Racially Minoritized entrepreneurs and social entrepreneurs for the last 4 years, working with 350 organisations in 2022-23. We have been delivering capacity building support to Black and Racially Minoritized VCSE organisations since our inception in 2005 and are a key delivery agent for Bristol City Council's EVCSE Capacity Building contract. We have been delivering cultural heritage programmes for the last 10 years, including collaborations with MShed, Arnolfini, Bristol Old Vic, and the Bristol Ideas.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	April 2024	September 2024	October 2024	December 2024	January 2025	June 2025			



Please use guidance to complete

<b>Key Milestones:</b>	Secure CIL and COF Funding/mortgage	Receive Planning Permission	Issue tender for Phase 1 construction	Appoint Contractors	Commence Phase 1 works	Complete Phase 1 Works			

Page 129

**Section 4d. Project Delivery Budget**

<b>Capital costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
Phase One Refurbishment – Capital works and fees (inc VAT)	£802,000	£100,000	0	£342,500	Clothworker s Foundation - £165,000 Nisbet Trust - £75,000	£359,500	Community Ownership Fund.	April 2024	£802,000

Please use guidance to complete

					John James Foundation - £37,500 BSWN reserves - £65,000		If unsuccessful, we have an in-principle agreement for up to a £500,000 mortgage from the Charity Bank to cover shortfall	Mortgage is subject to planning permission. Date to be confirmed	
<b>A. Total Project Capital Totals</b>	£802,000	£100,000	0	£342,500		£359,500			£802,000
<b>Revenue Costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
	0	0	0	0		0			0
<b>B. Total Revenue Costs</b>	0	0	0	0		0			0
<b>Combined Capital and Revenue Costs (A + B)</b>	£802,000	£100,000	0	£342,500		£359,500			£802,000

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	Any shortfall in grant funding to achieve the Phase 1 target will be met with a mortgage. However, we are seeking to minimise repayable finance liabilities through grant funding to maximise both ongoing sustainability and the generation of surpluses for reinvestment into our charitable objectives.
30%	See above
50%	See above

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	Costs have been determined by Coreus Quantity Surveyors based on the detailed drawings and technical specifications developed by Askew Cavanna Architects.
<b>How did you choose your final quote?</b>	The work will be put out to tender and follow a Bristol City Council approved procurement process for capital works.
<b>How have you calculated your revenue/ maintenance costings?</b>	<p>A full business plan has been developed for the Coach House Refurbishment Project that includes financial modelling for during and after the refurbishment has been completed. This financial modelling demonstrates the financial viability of the property during all Phases and after completion. Revenue modelling is based primarily on income from rental and excludes grant income to ensure ongoing sustainability. The expenditure modelling for running and maintenance costs has been based on existing costs for the Coach House, including ongoing maintenance which, given the poor condition of the building, is likely to be higher, on average, than post refurbishment maintenance costs.</p> <p>The Financial Modelling is ramped over a 5-year period and uses conservative occupancy rates for offices, starting at just 52% and plateauing at 68% in Year 5. The modelling at these rates indicates the Centre generating an increasing surplus from year 2 of operation post the refurbishment to reach a modest £18,500 surplus p.a. in year 5. It is important to note that the modelling incorporates annual repayments of £45,000 on a £500,000 mortgage at 7.5%. However, we are seeking to reduce the burden of repayable finance through grant applications such as this one, which will further increase the surplus generated for reinvestment against BSWN's charitable objectives.</p>
<b>Please provide evidence of the quotes you've obtained</b>	See attached costings from Coreus. <b>NB: The relevant costings are those for Option 1</b>

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

**Please use guidance to complete**

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>	100,000		
	October 2024		
<b>Total CIL/S106 funding:</b>	100,000		

Page 133

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By the deadline communicated to you by email.

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

Provision of Public Access Defibrillators

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	x
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** All – Area Committee 4 (see details below)

**1d. Summarise the project you want to deliver: (50 words maximum)**

**What is the project and what is it delivering? (50 words)**

To provide forty defibrillators to contribute to a city-wide pool of public-access defibrillators to be installed in every ward, working with local Councillors to identify suitable sites. The funding would deliver defibs/cabinets, installation, registration with the national database to ensure visibility to 999 service, and local training and support.

Please use guidance to complete

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	72,000
S106	£	-
<b>Total:</b>	£	<b>72,000</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

**Great Western Air Ambulance Charity**

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Great Western Air Ambulance Charity is a registered charity providing the critical care and air ambulance service across Bristol, Bath & North-East Somerset, North Somerset, Gloucestershire, South Gloucestershire and parts of Wiltshire. We provide emergency care to people who are in a state so critical that they require the specialist skills of our team at the scene of the accident or medical incident. Though we are part of the regional 999 response service and work closely with NHS hospitals, we are a charity entirely funded by local people and organisations.

### Section 2c. Your Project:

#### Background

On 13th December 2022, our Great Western Heartstarters volunteers and crew taught 15 councillors how to do CPR and use a defibrillator at Bristol City Council. This was arranged by Councillor Steve Smith. Our Critical Care Doctor Tim Godfrey, Louise Polledri, mum of former cardiac-arrest patient Sam Polledri, and Heartstarters volunteer Simon Brooks were instrumental in getting a motion passed later that day, where 58 Councillors unanimously backed the motion for the council to commit to improving access to defibrillators in Bristol and surrounding areas, and to educate more people on how to use them and do CPR.

Building on from the 100% Councillor approved motion, this project aims to help bring this to fruition by working with Bristol Councillors to site one defibrillator in each of their wards. In addition to this work, Ellen Hitchens, Workplace Support Manager, and her Director Pete Anderson, have been instrumental in siting a public access defibrillator outside City Hall, a second is about to go in at 100 Temple Street, and they are looking at how all council offices in Bristol can fund and install a public access defibrillator.

This work with the councillors will make a huge impact and reach into communities without a defibrillator – with the total goal of having 70 new public access defibrillators in place for people in their wards. Not only for local people to have the best chance on their worst day – but it will

also get us closer to being England's first defib friendly city and send a powerful message to Bristol people that the council supports this initiative and is leading the way, which will inspire more community action, to fundraise for and place even more defibrillators.

### **Why defibrillators are so essential**

Forming part of the chain of survival, CPR and defibrillation before an ambulance arrives can increase the chances of surviving a cardiac arrest from **less than one in ten to more than seven in ten.**

If someone gives effective CPR, these chest compressions help keep blood flowing throughout the body and keep the patient alive. But a defibrillator can restore the heart's rhythm and enable the patient to start breathing for themselves again.

So, to reduce avoidable and needless deaths our goal is that anyone who suffers a cardiac arrest will receive immediate CPR and then defibrillation within five minutes. Each 1-minute delay where no-one does anything to help, decreases survival chances by another 10 percent, so CPR needs to be delivered immediately, and defibrillators need to be close by, publicly available and used.

And this is where communities can make a real difference. GWAAC's incredible crew are the first to say that bystanders stepping in during those precious early minutes, are crucial in the chain of survival.

In Great Britain, we have an 8% out-of-hospital cardiac arrest survival rate. In Norway, it's 25% and in Holland, it's 20%. To capture the need and potential harm locally, GWAAC attended 2,000 incidents in 2021; a quarter of those were cardiac arrests and 161 were in the city of Bristol.

With more of these incredible community assets, together, we can save more lives.

### **How the project will roll out**

Once funding is secured, we will work with Councillors to **agree suitable sites** on their wards.

Councillors are well placed to know local sites/hosts, and this will be supported by our work to identify hot spots – mapping that identifies spots that are built-up, have high levels of deprivation, lack defib provision, and see a higher proportion of cardiac arrests. These will be our focus areas and ensure that we are placing the defibrillators in the right spots, giving best value for money.

**Guardians of the defibrillators will be identified** as part of this, who may be the Councillors themselves, a rep from the building/site it is placed on, or someone from the community. This is a vital part of how we work. Defibs need to be looked after – they need regular checks, and they need someone to take responsibility for ordering new pads when needed. We work with the hosts to ensure there are guardians for these devices, that they are trained on keeping them rescue ready, communicating with them when needed to ensure the checks are conducted, and supporting them to fundraise for pad costs when the defib has been used. We want to ensure defibs remain rescue ready for as much of the time as is reasonably possible and to empower a community around it in how to save someone's life if it's ever needed.



**We manage the ordering** process, working with our chosen supplier to deliver the defib, cabinet and clear instructions for installation and beyond.

**We have included the installation costs** and work with trusted, value for money, qualified electricians, some of whom will work for cost/pro-bono. They will install the cabinet.

We will work with the host and guardian to **make the defib rescue ready**, with a few tasks, and then **register it on The Circuit** – the national defibrillator network. This will make it visible to 999 operators who will direct callers reporting a cardiac arrest. It will also appear on [www.defibfinder.uk](http://www.defibfinder.uk) which is a publicly available site where anyone can look up their nearest 10 defibrillators.

Another benefit of us recording the defibs on The Circuit, is that we can continue to **monitor their status** as rescue ready. Our model of working with hosts and guardians promotes a sense of ownership and pride, and by keeping track of the records on The Circuit, we can spot if reminders are needed and ensures our joint branded defibs are well maintained.

Our Great Western Heartstarters volunteers will deliver CPR (cardiopulmonary resuscitation) and defibrillation **in-person training** within the community. This will boost community confidence to step in before an ambulance arrives and this is an essential component in improving outcomes for patient's suffering a cardiac arrest.

We'll make sure that these defibrillators are **well publicised** with press releases, social media shout outs and included on our website blog.

Councillors will be doing something incredible in partnership with GWAAC and so rightly we will reflect this in the shared branding on the cabinets themselves and plaques that will appear next to the cabinets providing context to who has made this community asset happen. This is a real opportunity for Councillors to **leave a lasting legacy** in their wards, by saving lives.

## 2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

### **How does your project support development by delivering: (500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The project addresses demands placed by development across the City by providing essential and easily accessible pre-hospital life-saving equipment and maintenance for people suffering cardiac arrest.

Officers have confirmed that the project would be eligible for CIL funding.

Defibrillators are vital community assets that enable bystanders to deliver defibrillation when someone suffers a cardiac arrest, regardless of their experience or ability.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

N/A

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

N/A

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.  
Please use SMART Indicators and concrete proposals to evidence achievement.  
This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
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Please use guidance to complete

<b>Outcome 1</b>	Increased access to defibrillators for Area 3.	40 new community defibrillators installed within 6 months of funding secured.	Photos of installed defibs/cabinets Licenses can be provided Confirmation from Councillors
<b>Outcome 2</b>	Increased public confidence to deliver CPR and use the defibrillator.	6 mass public training events within 6 months of installation.	Photos Feedback forms
		300 locals trained in CPR and using a defib.	Signing in sheet
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
Completed and attached	x

#### Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	<b>Y/N</b>
Black, Asian and minority ethnic people	No

LGBT people	No
Disabled people	No

**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible. 200 words max.

**Access to the defibrillators:**

All cabinets are easily identified and visible. The main cabinet body colour is bright yellow, shows the defibrillator ICON symbol and stickers made of highly reflective material.

To ensure that visually disabled and dyslexic people, and those with English as a second language can understand the instructions, we use pictures/symbols, clear/brief instructions, and the Highway font on the sign, to comply with national signage guidance.

When advising on a site, cabinets should be available for access by wheelchair users and be placed so the base of the cabinet is 100cm from the ground.

**Adaptations made to Great Western Heartstarters CPR and defib training:**

- Session length is increased to allow more time on key learning points
- Added visuals to the PowerPoint slides
- Higher ratio of session leaders to session participants
- Additional resources provided, including Widgets - commonly used pictures to accompany words
- If someone is unable to access the floor to perform CPR, then the training mannikins are used on an appropriate, accessible location – chair or table
- We call on specific volunteers who have additional skills working with Disabled people. One of our volunteers can deliver sessions in British Sign Language

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Community engagement is key, as communities need to ‘adopt’ their defibrillator, generating a sense of ownership, pride, and empowerment as they get training to use them.

We are working with Easton Jamia Masjid, Wellspring Settlement, St Pauls Adventure Playground, Malcolm X Community Centre, Inns Court Community Centre, Southmead Health Centre and Black South West Network.

Our hot-spot mapping will further enable us to identify the communities most in need and engage them through training, backed up by our clinical and charity teams, and our community ambassadors.

Our work is overseen by a multi-agency committee of local experts and community representatives.

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	The sites for each defibrillator will be agreed with each Councillor, so are unknown at this time. Permissions will be secured.		
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No
If “yes” please provide contact details	Name: Tel: Email:		
If “no” please state when you will know .			
<b>Written confirmation of permission – please attach</b>			

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

GWAAC set up the defibrillator project in May 2021 and has delivered over 70 public access defibrillators to date. We have worked with many different hosts – including pubs/shops/cafes, village halls, churches, rugby clubs, community centres, and landmarks such as Millenium Square, SS Great Britain, and Bristol Observatory.

Joe Hughes, Strategic Partnerships Manager and Lisa Warrington, Defibrillator Coordinator work directly on this project, supported by a desk-based volunteer

who helps monitor The Circuit, and three volunteers who will act as mobile guardians, to ensure defibrillators remain rescue ready.

Our supplier, Heartbeat Trust UK, are a charity themselves who have sited over 400 defibrillators in Swansea. They quality check the orders before they are couriered out to the hosts. The cabinet is to British Standards and has a 14-page safety report.

We have a network of qualified electricians, and strong links into our communities.

Our Great Western Heartstarters CPR and defib training sessions are delivered by a range of healthcare professionals who have trained over 10,000 people since the programme's inception in 2016.

All defibrillators funded through CIL/Bristol City Council will be incorporated into our programme of work – as outlined in **Section 2c**.

Month/Period/ Year:	Months 1 and 2 after funding secured – likely April – May 2024	Months 3 and 4 – likely June and July 2024	Months 5 and 6 – likely August and September 2024	Months 7-12– likely October 2024 – March 2025		
<b>Key Milestones:</b>	Funding agreement signed and meet with Councillors to discuss requisites for suitable siting.	Guardians identified.	Installation. Training information gathered.	Great Western Heartstarters CPR and defib training delivered.		
	Councillors explores options and draws a short list.	License forms completed.	GWAAC works with the Guardian to make it rescue ready and registered on the Circuit.	Work with Councillors and hosts to establish the means to fundraise for replacement pads and batteries.		
	List checked for spots that are built-up, have high levels of deprivation, lack defib provision, and see higher proportion of cardiac arrests.	Order placed. (approx. two weeks for branded cabinets)	Guardian trained to do regular checks, maintaining their Circuit account and what to do if defibrillator is deployed.	-		
	Host site/s agreed by all parties.	Electricians engaged.	Publicity/PR activity.	-		

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
20 x Defibrillators and cabinet	£72,000 (inc. contribution to installation)	£72,000	-	-	-	-	-	-	£72,000
<b>A. Total Project Capital Totals</b>		72,000							72,000
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Not applicable	-	-	-	-	-	-	-	-	-



Please use guidance to complete

<b>B. Total Revenue Costs</b>	-	-	-	-	-	-	-	-	-
<b>Combined Capital and Revenue Costs (A + B)</b>	£72,000								£72,000

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	Seek the support of the relevant councillors and local communities to raise the remaining £7,200.
30%	Seek the support of the relevant councillors and local communities to raise the remaining £21,600.
50%	Reduce the output to twenty defibrillators delivered.

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	We recently changed suppliers after scoping out a range of suppliers of defibs/cabinets.
<b>How did you choose your final quote?</b>	Heartbeat Trust offered best value for money, drastically reducing the price from our previous supplier, and offer a range of other benefits, such as sharing their knowledge and experience of how they are achieving incredible things in siting public access defibs in Swansea.
<b>How have you calculated your revenue/ maintenance costings?</b>	The defib/cabinet/training/public liability insurance cost is £1,705 and we have built in £95 per defib installation as we'll use a combination of low cost and some pro-bono electrician support. Maintenance costs of replacing pads if used and batteries after 5 years, will be secured through Councillor and local fundraising.
<b>Please provide evidence of the quotes you've obtained</b>	N/A – one supplier has been chosen as a strategic partner

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b>	<b>Funding request 2</b>	<b>Funding request 3</b>
	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>
<b>Amount requested:</b>	£72,000 – month 3, year 1.		

Please use guidance to complete

Total CIL/S106 funding:	£72,000		
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Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

AC423P65 St George School Street Trees

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	X
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** Streets around Air Balloon Primary School and Two Mile Hill Primary School both in St George Central Ward

**1d. Summarise** the project you want to deliver: (50 words maximum)

**Working with Friends of Rodney Road CIC to plant trees alongside commuter routes to school in St George Central ward, specifically on the approach roads to Air Balloon Primary and Two Mile Hill Primary.**

1e: Fund Sources	How much are you seeking?	
CIL	£	36,180
S106	£	
<b>Total:</b>		<b>36,180</b>

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation:**  
TreeBristol – Bristol City Council

**Section 2b. Your Organisation:**

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

TreeBristol plants thousands of trees each year across the city using a combination of sponsorship, development funding and grant funding.

**Section 2c. Your Project:**

TreeBristol to work with local ward members and residents to identify tree planting locations that have the biggest impact in terms of mitigation against air & noise pollution, urban heat island effect and traffic calming.

**2d(i): CIL-funded projects**

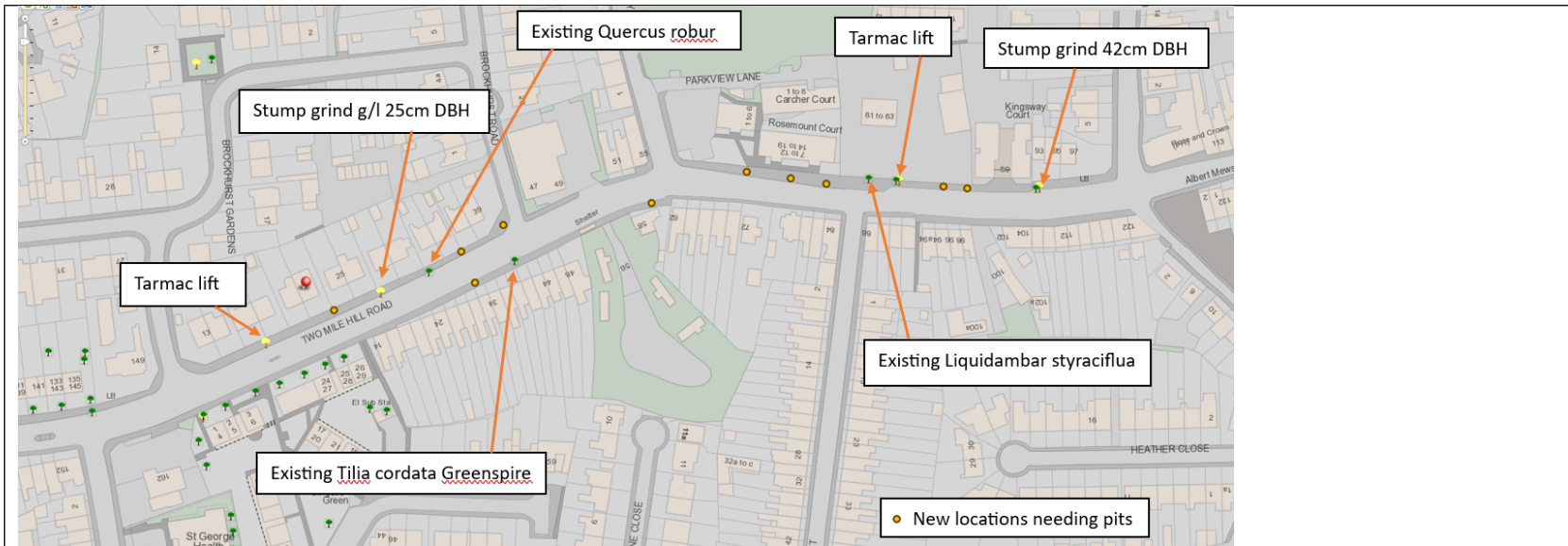
See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

St George Central is a ward in Bristol that has a very low tree canopy cover. The two schools described have very busy roads with little tree cover on them. This project will allow the planting of street trees along the route reducing both air pollution and noise pollution for children and their families walking to school as well as the other evidenced benefits that trees bring such as slowing traffic, creating habitat and mitigating against the urban heat island effect.

The funding request would allow for the construction of 10 tree pits at £3,500.00 each and subsequent planting and maintenance of 10 trees from 15 possible locations identified through initial scoping works as per map below. It would also allow for the planting of an additional 4 replacement trees at £295.00 each identified where trees have been recently removed.



**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?



**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 153

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Increase canopy cover in AC area	Percentage of canopy cover	Tree audits using i-Tree methodology & satellite imagery
<b>Outcome 2</b>	Contribute to cleaner air	NO2 and SO2 measurements	Annual measurements by Environment Agency
<b>Outcome 3</b>	Improved satisfaction in local environment Increase canopy cover in AC area	QoL indicators	Improved Environment QoL survey scores

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	Tick to confirm
completed and attached	X

#### Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and	

minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

All planted locations are assessed and those impacting on accessibility guidelines as laid out in the Equalities Act 2010. Those that don't meet the criteria, (eg. Street tree locations that are in adopted highways of less than 1.8m thus impeding access to wheelchairs, mobility scooters and pushchairs), are rejected and alternatives sought.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

All groups, residents and businesses in the immediate area of new planting sites are consulted with site maps and rationale for planting. Tree Bristol will encourage local people along to plant where safe to do so ie. In parks and green spaces. (planting in the highway is not suitable for volunteer planting due to risk assessment highlighting health & safety risk.)

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council Highways			
Have you got their permission to deliver this project?	Yes	X	No	
If "yes" please provide contact details	Name: Shaun Taylor Tel: 0117 9222000 Email: Shaun.taylor@bristol.gov.uk			
If "no" please state when you will know .				
	<b>Written confirmation of permission – please attach</b>			

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

TreeBristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a two year follow-on maintenance programme to ensure establishment. Trees are guaranteed for two years and will be replaced free of charge in case of failure

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

<b>Month/Period/ Year:</b>	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025 onwards
<b>Key Milestones:</b>	Final tree locations plotted.	Service checks completed	Scans completed and locations	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

Please use guidance to complete

			marked up						

**Section 4d. Project Delivery Budget**

Page 158

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>A. Total Project Capital Totals</b>	36,180	36,180							36,180
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income

Please use guidance to complete

<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>	36,180	36,180							36,180

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Page 159

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	
30%	
50%	

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	
<b>How did you choose your final quote?</b>	
<b>How have you calculated your revenue/ maintenance costings?</b>	
<b>Please provide evidence of the quotes you've obtained</b>	

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1 (Month &amp; year)</b>	<b>Funding request 2 (Month &amp; year)</b>	<b>Funding request 3 (Month &amp; year)</b>
<b>Amount requested:</b>	£36,180 May 2025		



Please use guidance to complete

<b>Total CIL/S106 funding:</b>	£36,180		
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Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC423P23	Eligible: Y	
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## Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

The Dings Park – Outdoor Youth Activity Equipment

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Lawrence Hill Ward

1d. Summarise the project you want to deliver: (50 words maximum)

Provide outdoor gym equipment and upgrade table tennis table within the youth activity zone

Total project cost £22,719 of which capital £18,279, commuted sum £4,440.

1e: Fund Sources	How much are you seeking?	
CIL	£	22,719
S106	£	
<b>Total:</b>		<b>22,719</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Old Market Community Association

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

**Bristol City Council** is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

### Section 2c. Your Project:

Provision and maintenance of 3 no. outdoor gym fitness equipment items within the "youth zone". The upgrade replacement of 1 no. concrete table tennis table.

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Additional fitness / activity items for youths / adults within the youth zone of the park

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Improved health and wellbeing of youths and adults through exercise

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 166

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Provision of outdoor gym equipment	People using equipment	Feed-back from group, observation of it being used
<b>Outcome 2</b>			
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	✓

#### Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	<b>Y/N</b>
Black, Asian and minority ethnic people	N/A
LGBT people	N/A

Disabled people	N/A

**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

The placement of the equipment will be on a hard surface area, we will look to provide one or more items of equipment that may be suitable for persons with some form of mobility impairment.

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Project requested by Old Market Community Association and we will also engage with the Dings Youth project that have their building within the youth zone.

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:



Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
<b>Key Milestones:</b>									
Project Work up		X							
Identify & secure additional funding		NA							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							
		X							

Please use guidance to complete

Delivery									
Handover		X							

#### Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Provide outdoor gym equipment and upgrade table tennis table	£18,279	£18,279	0	0	0	0	0	0	£18,279
<b>A. Total Project Capital Totals</b>	£18,279								£18,279
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Maintenance of outdoor gym equipment	£4,440	£4,440	0	0	0	0	0	0	£4,440

Please use guidance to complete

<b>B. Total Revenue Costs</b>	£4,440								£4,440
<b>Combined Capital and Revenue Costs (A + B)</b>	£22,719								£22,719

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	Reduction of number of outdoor gym items
30%	Reduction of number of outdoor gym items
50%	Reduction of number of outdoor gym items

**Section 4f. How have you arrived at your project costs?**

Have you:

Please use guidance to complete

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	No, cost calculation from past experience of capital works and maintenance
<b>How did you choose your final quote?</b>	NA
<b>How have you calculated your revenue/ maintenance costings?</b>	Experience of managing parks and green spaces
<b>Please provide evidence of the quotes you've obtained</b>	NA

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1 (Month &amp; year)</b>	<b>Funding request 2 (Month &amp; year)</b>	<b>Funding request 3 (Month &amp; year)</b>
<b>Amount requested:</b>	FY 25/26		

Please use guidance to complete

Total CIL/S106 funding:	£22,719		
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Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

**1a. Name of Project:**

AC423P43 Bus Shelter for Harcourt Avenue (SE-bound) bus stop

**1b. Where do you plan to deliver your proposal:** Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	✓
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

**1c. Ward and site(s):** St George Troopers Hill – A431 Nags Head Hill

**1d. Summarise** the project you want to deliver: **(50 words maximum)**

The provision of a bus shelter at the Harcourt Avenue (SE-bound) bus stop on the A431 Nags Head Hill.

<b>1e: Fund Sources</b>	<b>How much are you seeking?</b>	
CIL	£	30,000
S106	£	
<b>Total:</b>		<b>30,000</b>

## Section 2. Your Project details:

### Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

Local Highway Authority

### Section 2c. Your Project:

The lack of a shelter at this bus stop has led to complaints from citizens who have to wait outside in all weathers.

The location is constrained by its proximity to the Staple Grove Crescent junction on one side and pedestrian/vehicle accesses to properties on the other. A large number of utilities are present in the footway meaning that until trial holes are dug it is not possible to confirm whether it is possible to install a shelter in this location without utility diversions being required. Therefore a large contingency is required in the budget to minimise this risk. Any surplus budget would be returned to the Area Committee.

The Stage 1 suggested budget of £18,000 is insufficient to progress this scheme and a budget of £30,000 should be allocated. The project team will try to minimise costs by obtaining a redundant shelter from another project.



**Please use guidance to complete**

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes and citizens need to be encouraged to use sustainable transport to reach their destinations. This scheme could help do so by improving the bus stop, providing shelter for waiting passengers.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased development results in increased demand for public transport.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This scheme could improve the bus stop providing shelter for waiting passengers.

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Improved provision for bus passengers	Reduced complaints	Councillor/public feedback
<b>Outcome 2</b>			
<b>Outcome 3</b>			

Page 180

**Section 3. Equalities, Inclusion and Public Sector Equality Duty**

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://equalities.policy-bristol.gov.uk)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

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Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

The scheme will be subjected to local consultation on the overall design

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	BCC		
Have you got their permission to deliver this project?	Yes	✓	No
If “yes” please provide contact details	Name: Stephen Pick Tel: 0117 9222858 Email: stephen.pick@bristol.gov.uk		
If “no” please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

<b>Month/Period/ Year:</b>	2023/24	2024/25	2025/26						
<b>Key Milestones:</b>	Funding allocated	Design & consultation	Build						

**Section 4d. Project Delivery Budget**

<b>Capital costs</b>	<b>Funding sources</b>
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Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Scheme delivery		30,000							30,000
<b>A. Total Project Capital Totals</b>		30,000							30,000
<b>Revenue Costs</b>		<b>Funding sources</b>							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>		30,000							30,000

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	This would increase the risk that the project may not be deliverable as the lack of contingency could result in failure should the utilities prove costly to move
30%	This would significantly increase the risk that the project may not be deliverable particularly if an existing shelter cannot be identified for re-use and the utilities prove costly to move
50%	The project would not be deliverable and could not proceed

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	No – this is an estimate based on previous schemes that have been delivered, with the construction costs estimated using the current contractors rates.
<b>How did you choose your final quote?</b>	
<b>How have you calculated your revenue/ maintenance costings?</b>	
<b>Please provide evidence of the quotes you've obtained</b>	

**Section 4g. CIL/S106 Payment release schedule**

**Please use guidance to complete**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>			
<b>Total CIL/S106 funding:</b>			

Page 187

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**

Please use guidance to complete



# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
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**Before completing please complete Part One: Eligibility Form Section 1:  
Summary of the Proposal**

1a. Name of Project:

**Felix Road Gates 2 (Lift replacement)**

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	<b>yes</b>
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): **Easton – Easton Community Centre  
Lawrence Hill – Felix Road Adventure Playground**

1d. Summarise the project you want to deliver: (50 words maximum)

**A new lift at Easton Community Centre and refurbishment of gates and pavement barrier gates at Felix Road Adventure Playground**

1e: Fund Sources	How much are you seeking?	
CIL	£	<b>72000</b>
S106	£	
<b>Total:</b>		

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation:** **Eastside Community Trust**

### **Section 2b. Your Organisation:**

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

**WE ARE EASTSIDE COMMUNITY TRUST. OUR VISION IS TO MAKE EASTON AND LAWRENCE HILL A PLACE OF POSSIBILITY**

We provide people of all ages with places and ways to connect. We are passionate about our community and putting local people in control so together we can build healthy and happy neighbourhoods. We inform and inspire action in Easton and Lawrence Hill making East Central Bristol a place of possibility for everyone.

### **Section 2c. Your Project:**

New lift (replacement for broken) at Easton Community Centre

Gate refurbishment at Felix Road Adventure Playground

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Easton Community Centre is a busy, thriving hub that serves thousands of people a year. We have a nursery, a café, a community radio station and an HIV support charity all using our building supporting people. We are open six days a week to the public and host hundreds of community events and meetings a year. We are a key part of the council's social infrastructure. The building was open in 1989 and the current lift is the original lift. In 2023 it was becoming temperamental and broke down twice leaving people trapped inside. It has now been decommissioned meaning the second floor is inaccessible apart from a flight of stairs. The lift was also very out of date. This funding will enable us to upgrade the lift to current DDA standard and make the second floor accessible again.

Felix Road Adventure Playground has over 1,800 children on register and is a busy and vital play space in a densely populated and overcrowded area. The gates were installed in 1972 and have become increasingly difficult to open. The refurbishment will ensure staff and hirers can open the door (currently many people struggle) and also that it is securely locked over night. There are also two pavement/road barriers to stop children running out on to the road. These are left open all the time as they have got jammed. This funding will ensure that these are improved.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This project will continue to invest in two vital community assets in the council's portfolio of social infrastructure. These public spaces play an important role in civic and community life. Both have been in the community for 40 and 50 years and need investment to ensure they are safe, legally compliant and following Health and Safety policy and procedures.

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?



**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	Increased accessibility	Number of people using meeting rooms	Room bookings
<b>Outcome 2</b>			
<b>Outcome 3</b>			

Page 193

**Section 3. Equalities, Inclusion and Public Sector Equality Duty**

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

<b>Section 3a. Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	Yes

**Section 3b. Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	<b>Y/N</b>
Black, Asian and minority ethnic people	
LGBT people	

Disabled people	
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**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

This project is about reinstating the lift in Easton Community Centre so it is about ensuring access for people with mobility needs. Currently the only access to the second floor is by stairs as the original lift has finally broken beyond repair. It will also mean that the new lift is much higher standard than the current one. The door will be widened and increase access to more people than the original lift – the activity room, Brigstowe rooms and BCfm studio will be accessible.

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This isn't really a project that needs the involvement of the wider community as it is a lift installation. We did have a WECIL access consultancy visit to review the lift and get recommendations for the new lift.

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes		
If "yes" please provide contact details	Name: John Bos Tel: Email:		
If "no" please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

We have had seven quotes and had support from Spatia to review these. We will have a structural engineer (Peter Bone) to support us. Full board met to review quotes and appoint. We are recruiting a Facilities and Maintenance Manager in January who will support project managing of this. We will also have to get building control as well.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	December 23	January 24	Feb 24	Mar 24	April 24	May 24			
<b>Key Milestones:</b>	Gate quotes	Appoint facilities and maintenance manager	Full designs and lift order	Building works to widen door		Install lift			
	Appoint lift supplier		Structural engineer drawings	Building prep works		Electrical works			
	Inform insurance								
			Contact building control		Gate repairs				

**Section 4d. Project Delivery Budget**

<b>Capital costs</b>	<b>Funding sources</b>
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Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>Gates</b>	<b>5000</b>	<b>1000</b>	<b>0</b>	<b>4000</b>	<b>Youth Investment Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5000</b>
<b>Lift</b>	<b>80000</b>	<b>71000</b>	<b>0</b>	<b>9000</b>	<b>Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80000</b>
<b>A. Total Project Capital Totals</b>									
<b>Revenue Costs</b>		<b>Funding sources</b>							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>									

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	
30%	
50%	

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	Yes - seven
<b>How did you choose your final quote?</b>	Full board meeting and independent advice
<b>How have you calculated your revenue/ maintenance costings?</b>	N/A
<b>Please provide evidence of the quotes you've obtained</b>	Attached

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

**Please use guidance to complete**

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>	71000 April 2024 - £35,000 May 2024 - £36,000		
<b>Total CIL/S106 funding:</b>	71000		

Page 200

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.



**We can no longer accept hand delivered application forms**

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#### **Appendix 4 – Information related to AC423P50 on the provision of bleed kits**

In the first formal meeting, the Area Committee requested that Great Western Air Ambulance Charity develop a full project proposal with a higher budget (£80,000) in order to incorporate bleed kits alongside the defibrillators, working with BCC Public Health and Safer Communities colleagues in order to identify the most suitable locations for these.

Great Western Air Ambulance Charity has declined the additional funds and provided the following response on bleed kits:

“Great Western Air Ambulance Charity is proud of its work teaching people in our communities lifesaving skills through our Great Western Hearts programme, over many years. Equipping people with CPR and emergency life support skills is a well-researched and recognised way of improving survival rates amongst those people who have experienced an out of hospital cardiac arrest.

Since 2022, GWAAC has also worked with local communities and stakeholders to identify publicly accessible locations for defibrillators. Our work involves finding where defibs are most needed, helping communities fund them, installing them, training people in their use and ensuring that they are and remained ‘rescue ready’ and their location is known to 999 call handlers. Again, the evidence base for the use of defibs is extremely strong, and there is a national mechanism for ensuring that defib locations are known by the emergency services.

Increasingly, members of the public and community groups are advocating placing ‘bleed kits’ alongside defibrillators in the community. This is motivated by the tragic loss of many lives due to stabbing and similar injuries, which obviously makes this a cause that many people feel passionately about.

However, GWAAC is an organisation that prides itself on having the highest standards of clinical care and uses data and evidence in order to allocate our resources and help us decide where to focus our time. We are confident that CPR, emergency first aid and the use of defibs is incredibly unlikely to cause harm to patients, but we do not have the same level of confidence in the use of bleed kits. Our clinical governance is overseen by South Western Ambulance Service (SWASFT), and so we take their views into account when deciding our approach.

*SWASFT’s current position is: Medical directors of ambulance services have discussed the implementation of bleed kits and are generally supportive of their use but have concerns that there is currently no national system of governance or funding for the roll out of the bleed kits. There is no national system to ensure that all ambulance services are aware of the availability and site of a bleed kit to be able to ask for the person calling 999 to find it and use it. More work is needed to understand the clinical benefits of publicly placed bleed kits, and around the governance required to ensure a robust process for use of the bleed kit.*

Until there is stronger evidence for the use of publicly available bleed kits and more certain support from SWASFT, GWAAC has decided not to use our very limited resources to fund or install bleed kits, and does not wish to have them located inside our defib cabinets or have our branding to appear on them. However, we are very happy for other organisations to locate bleed kits alongside our defibrillators, and are happy to work collaboratively with other organisations who are wishing to do this. We would however suggest that bleed kits are considered after CPR training and defibs in terms of prioritisation of funding and people’s time, as the evidence base for their effectiveness is clearer.

We would be more than happy to talk about this and/or signpost you/councillors to suppliers of the kits should you wish to proceed with them.”

Further to this exchange, BCC Safer Communities confirmed that through a grant from the Office of the Police and Crime Commissioner they have been able to secure the installation of bleed kits at 26 locations around Bristol. These are currently being scoped and installed by the Police. This work ties in to a regional roll out of bleed kits by the Police, to minimise duplication and benefit from economies of scale. The location of the sites was identified using a number of data sources, including:

- Police data (number of knife incidents plus sightings of knives)
- Public consultation via the BCC Communities Team
- Utilisation of current defibrillators
- Locations of high pedestrian convergence e.g. the bus station and the police station
- Professional opinions from Youth Services and Communities Team.

The list of bleedkit locations is available to Councillors upon request.